

TNHP NOTES 9.4.18

Present

Cllr J Green
Cllr J Orme
Cllr S Russell
Keith Underhill
Roger Smith
Jamie Evans
Edward Chorlton
Hospital League of Friends representative
Stuart Todd
Tracey Higgs

Apologies

Christine Hockin
Julia Street
Clive Wetten

1 Meeting Notes last meeting

Notes presented and approved.

2 Nominations for TNHP positions;

Cllr Green nominated and elected as Chair TNHP Steering Group
Vice-Chair position - vacant
Cllr Orme nominated and elected as Communications lead.
TTC responsible for Finance and Budget
Mr Jamie Evans elected and nominated lead for Project Planning.

3 Project Plan

Project plan may slip so the plan is fluid and not set in stone especially until such time as tasks start to get underway.
Plan very much about being a guide, an aide memoire for the TNHP Steering Group.
Review periodically.

4 Terms of Reference

Suggested amendments to be made and re-sent to TNHP Steering Group members.

5 Tasks

- 5.1 Stuart introduced the Community Engagement strategy (draft) and Communications Strategy (draft). Both documents and processes are linked and are key to sending the right messages out to the wider community - how, where, when. The draft project plan has key engagement and consultation milestones however these may change,
- 5.2 TNPH must be based on evidence. TNHP Steering Group to read through the document Written Evidence Base Report – local evidence.

Need to identify gaps – relevance to topic, fill-in the gaps with regard to information i.e. web links, documents, data collation (evidence based).
Need to review community objectives (end of the page) are they still relevant or not.

Edward read out listings highlighting the works that have been completed and can be evidenced, but also highlighted where there are gaps in evidence i.e. traffic trends. Need to highlight the positive changes that have happened over the years. Parking review and parking is a key 'hot topic', train services, other transport services (bus services). Highlight GP services, health.

5.3 General discussion took place about retail and shops in the town, economic vibrancy, fishing, Port, Brunswick St LDO.

Actions	By Who
Engagement & Communication Strategy review Launch event TNHP	JO, JG. JE
Data on TDC car park usage -	JO
Traffic/accident trends - accident maps available from DCC.	JE Update,
Coastal strategy –	TH
Economic Data held at TDC	TH
Written evidence base report; gaps, relevance, corrections, additions	All (send to TH)
Town Centre (economic) – data	JE

Update - Port tonnage, contact details for new Port Manager passed to ST.

Update - Population Projections – NH suggested accessing the Office National Statistics (Population Projection). Exeter and Heart of Devon Strategic Plan may also have such information as needed.