

TEIGNMOUTH TOWN COUNCIL



**Bitton House
Teignmouth
Devon**

8th March 2018

Dear Councillor

A meeting of the Finance & General Purposes Committee will be held at Bitton House on Tuesday 13th March 2018 at 6.30pm to discuss the following items as set out below and your attendance is required.

A handwritten signature in black ink, appearing to read 'Tracy Higgs'.

**T. Higgs
Town Clerk**

A G E N D A

1. Apologies

2. Public Participation

- a. Electors may speak for three minutes on any item on the following agenda.

3. Declarations of Interest

In accordance with the Code of Conduct (section 13, Appendices A and B), Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that the timescale to alter their stated interests with the District Council's Monitoring Officer is 28 days.

4. Dispensations

A request for a dispensation is to be made to the Town Clerk, no less than 5 working days before Council meetings. The Council may grant a member(s) a dispensation(s) to participate in a discussion and vote on a matter at a meeting even if he/she has an interest in Appendices A and B.

5. Clerk's Report

- 6. Matters of Urgency brought forward by the Chairman (if any)**
- 7. Neighbourhood Plan** – to receive an update report - Cllr June Green
- 8. Bitton House Estates Management** – to receive an update report – Cllr Paul Burgess.
- 9. Earmarked reserves** – to receive a report, seeking approval for the Town Clerk to explore where best to deposit council funds (earmarked reserves) so as to reduce risk, maximise interest returns.
- 10. Investigation** - to receive a report seeking approval for an investigation to be commissioned, by an independent body, the purpose of which is to investigate recent events.
- 11. Planning** – to receive the minutes as tabled - Cllr J Green
- 12. Reports from Councillors**
 - a. County
 - b. District
 - c. Town
- 13. Accounts for Approval**

Includes bank reconciliations, bank statements, and invoices paid (February 2018)
- 14. Mayor's Announcements**

That the announcements as presented be noted.
- 15. Public Participation on any matter not on the above agenda**

Having had a minimum of three days in writing, of a topic that is pertaining to the business of the Council, from a registered elector from any of the Town Wards.
- 16. The Freedom of Information Act 2000**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.