

Teignmouth Town Council 2017



Town Council Meeting
Bitton House 6.30pm
Tuesday, 14th February 2017

Councillor Terry Falcão
Town Mayor

T. Higgs
Town Clerk



**Bitton House
Teignmouth**

9th February 2017

To the Chairman and Members of the Teignmouth Town Council

I have to request your attendance at a meeting of the Town Council to be held at the Council Offices, Bitton House, Teignmouth on Tuesday, 14th February 2017 at 6.30pm to transact the business as specified in the Agenda below.

**T. Higgs
Town Clerk**

A G E N D A

1. Apologies for absence.
2. To approve as a correct record and sign the Minutes of the Town Council meeting held on 3rd January 2017.
3. Proceedings of Committees
To receive and, as may be necessary, approve Reports and Recommendations of the under mentioned Committees:-

Committee	Date	Minute Nos.	Page Nos.
Finance & General Purposes	3 rd Jan 17	201-202	5
Finance & General Purposes	17 th Jan 17	203-216	6-13
Finance & General Purposes	31 st Jan 17	217-235	14-23

4. Business (if any) especially brought forward by the Mayor
 - a. Presentation by Shop Mobility
5. Questions (if any) under Standing Order No.1e
6. Mayor's Announcements

MINUTES OF THE TOWN COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, BITTON HOUSE ON TUESDAY, 3RD JANUARY 2017 AT 6.30PM

Present: Cllr. T. Falcão - Town Mayor
Cllr. P. Burgess - Deputy Town Mayor
Cllr. D. Cox (*arrived during minute no. 194*)
Cllr. A. Eden
Cllr. J. Green
Cllr. D. Matthews
Cllr. J. Orme
Cllr. R. Phipps
Cllr. E.S. Russell

In attendance: Ms. T. Higgs – Town Clerk
Miss. A. Winston – Minute Secretary
Members of the Press and Public

The Mayor invited Father Mark Skelton to say a prayer.

194. APOLOGIES FOR ABSENCE

Cllr. V.L. Fusco
Cllr. J. Phillips
Cllr. R.G. Phillips

The Mayor welcomed Colin Rider and Jane Gourd and presented each of them with certificates in recognition of their exemplary community work.

195. TO APPROVE AS A CORRECT RECORD AND SIGN THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 6TH DECEMBER 2016

Cllr Russell proposed that the minutes be agreed and signed as presented. Seconded by Cllr Matthews and unanimously agreed.

Item 197. a was brought forward with agreement of all Councillors present.

196. PROCEEDINGS OF COMMITTEES

a) **The Minutes of the Finance and General Purposes Committee meeting held on 13th December 2016, Minute Nos 176-190 were presented for adoption by Cllr Green.**

The Minutes were seconded by Cllr Matthews and unanimously agreed. Noted, Cllrs Orme and Russell were not present for the vote.

- b) The Minutes of the Finance and General Purposes Committee meeting held on 13th December 2016, Minute Nos 191-193 were presented for adoption by Cllr Green.**

The Minutes were seconded by Cllr Burgess and unanimously agreed. Noted, Cllrs Orme and Russell were not present for the vote.

197. BUSINESS (IF ANY) ESPECIALLY BROUGHT FORWARD BY THE MAYOR

The item was brought forward.

a. Presentation by South Devon and Torbay Clinical Commissioning Group

The Mayor welcomed Dr Matthew Fox and Mr Simon Tapley and Cllr Russell introduced them. A report had been circulated and was tabled.

Dr Fox and Mr Tapley updated Councillors on the implementation of the proposals agreed in 2015 regarding community services reconfiguration.

Councillors asked questions which included – how will the health and well-being team integrate with doctors surgeries, are there any future plans to have radiology treatment in community hospitals, what was the consultation with regards to parking, how can the Council help to make it work.

Standing Orders were suspended to let a member of the League of Friends of Teignmouth Hospital Committee speak. The Committee member expressed concern as they need financial assistance from those who use the hospital and the reduction in beds affects the amount of money they receive.

Standing Orders were resumed.

The Mayor thanked Dr Fox and Mr Tapley for attending.

Cllr Matthews enquired if there is a way to raise an issue at a meeting that does not necessarily need to be an agenda item. The Mayor suggested asking about the issue via email initially to gauge whether an agenda item was needed. The Clerk will look at the enquiry procedurally.

198. QUESTIONS (IF ANY) UNDER STANDING ORDER NO. 1E

There were none.

199. MAYOR'S ANNOUNCEMENTS

Sunday, 25th December 2016

11.30am – attended the Christmas day lunch at the Alice Cross Centre and helped serve lunch.

Monday, 26th December 2016

10.30am - judged the fancy dress entries at the RNLI Walk-in-the-Sea.

Tuesday, 24th January 2017

7pm – visit Melissa Middleton and fundraisers at the Whistlestop café, Teignmouth railway station.

Sunday, 12th March 2017

3pm – Teignmouth Town Council Civic Service.

200. PART II

- a. To move that in view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council it is in the public interest that they be temporarily excluded and they are instructed to withdraw in accordance with Standing Order 1 d.

The Mayor read the statement above and it was unanimously agreed.

The meeting closed at 7.25pm.

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COUNCILLOR T FALCÃO
TOWN MAYOR

Bitton House
Teignmouth
5th January 2017

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE MAYOR'S PARLOUR, BITTON HOUSE ON TUESDAY, 3RD
JANUARY 2017 AT 7.30PM**

Present: Cllr. J. Green - Chairman
Cllr. P. Burgess
Cllr. D. Cox
Cllr. A. Eden
Cllr. T. Falcão
Cllr. D. Matthews
Cllr. R. Phipps
Cllr. E.S. Russell

In attendance: Ms. T. Higgs – Town Clerk

201. PART II

The Chairman moved that in view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded and they are instructed to withdraw in accordance with Standing Order 1 d. This was agreed.

202. HUMAN RESOURCES

Recommendations of the report on 13th December 2016 were approved.

The meeting closed at 8pm.

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**COUNCILLOR J GREEN
CHAIRMAN**

Bitton House, Teignmouth
Dated: 5th January 2017

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, BITTON HOUSE ON TUESDAY, 17TH
JANUARY 2017 AT 6.30PM**

Present: Cllr. J. Green - Chairman
Cllr. P. Burgess
Cllr. D. Cox
Cllr. A. Eden – Vice-Chairman
Cllr. T. Falcão
Cllr. D. Matthews
Cllr. R. Phipps
Cllr. J. Orme (*left during minute no. 213 a*)
Cllr. E.S. Russell (*arrived during minute no. 206*)

In attendance: Ms. T. Higgs – Town Clerk
Miss. A. Winston - Minute Secretary
Cllr. R. Younger-Ross (*part meeting*)
Members of the Public and Press

203. APOLOGIES

Cllr. V.L. Fusco
Cllr. J. Phillips
Cllr. R.G. Phillips

204. PUBLIC PARTICIPATION

There was none.

205. DECLARATIONS OF INTEREST

As existing declared interests by all Councillors in attendance.

206. CLERK'S REPORT

a. New carpets have been laid in the Council Chambers, lobby and Clerk's office and public wi-fi will be available by the end of the month.

b. Information regarding the twinning visit to Perros-Guirec departing on 29th April 2017 was tabled.

c. Gave an update regarding the Devon Air Ambulance and their night flying operation.

Cllr Burgess raised that he thought the Council had already agreed to give the charity a sum of money. Members discussed the matter and Cllr Russell proposed to ring-

fence £2,000 in principal subject to caveats and to await a further request from the Devon Air Ambulance, seconded by Cllr Burgess and unanimously agreed.

d. Gave a synopsis of a letter from Kingsway Residents Association responding to queries raised by the Council. The Clerk said members may read the full letter in the Council office.

e. Conveyed the positive recent publicity regarding Teignmouth including a feature in the Guardian newspaper, filming by ITV and a feature in the Daily Star newspaper.

207. MATTERS OF URGENCY

The Chairman told members that Jim Corben has sadly passed away and his funeral will be held on Saturday, 21st January 2017.

The Chairman proposed to bring item 209 forward and this was unanimously agreed.

208. WEDDING PROVISION AT BITTON HOUSE

The Clerk's Secretary presented the report and recommendation to engage a local supplier to re-vamp the provision and to hold a wedding fair at Bitton House.

Cllr Burgess suggested including the provision to hold christenings in the literature.

Cllr Cox proposed to accept the recommendations as presented, seconded by Cllr Matthews and unanimously agreed.

The Chairman proposed to bring item 213.a forward and this was unanimously agreed.

209. TOURISM

Cllr Orme presented the report and recommendation to create a new budget heading and allocation specifically for tourism.

Councillors discussed the item at length.

Cllr Falcão proposed to defer the item until after the presentation by Doug Hellier-Lang and Tony Watson of Teignbridge District Council at a Town Council meeting, seconded by Cllr Matthews and unanimously agreed.

210. BUDGET MONITORING QUARTER 3

The Clerk presented the quarter 3 budget monitoring report and spreadsheet.

Cllr Matthews asked about the cost of Teignbridge processing salaries.

Cllr Burgess asked the Clerk if Councillors could be informed of the surplus amount a couple of months before year end so that they could look at projects and the Clerk agreed to this.

The Chairman asked members to note the report as presented.

211. TEIGN ESTUARY PAYMENT

The Clerk presented the item and said there is an expectation that the Council will contribute circa £500 to the Teign Estuary and Coastal Partnership. Cllr Cox proposed to make the contribution, seconded by Cllr Russell and unanimously agreed.

212. BITTON HOUSE BASEMENT

Cllr Burgess withdrew the item as he said he would prefer all Councillors to be present.

213. REPORTS FROM COUNCILLORS

a. County

Cllr Younger-Ross gave an update:

- i. There was an accident on the crossing between Shute Hill and Waitrose last week and there have been a number of near misses. He is pressing for action to be taken
- ii. Funding for county schools – there is a deficit of £290 per pupil
- iii. Cost of care is being looked at by County Hall. He asked for the media to change their language and not use the term ‘bed blocking’.

b. District

Cllr Russell gave an update:

- i. A portion of gas pipe is being renewed in conjunction with the table top on the seafront
- ii. The shelter is in the store and will be moved to the far end of the promenade near the coach drop off point
- iii. The bus shelter outside the Seaview Diner still has no glass. The Clerk said she had spoken to Devon County Council and will contact them again.

c. Town

- i. Cllr Burgess encouraged members to pledge for the outside cinema project and passed leaflets around.
- ii. Cllr Phipps said there are lots of pot holes everywhere. The Clerk asked him to send a list which she will forward to a colleague at Devon County Council.
- iii. Cllr Falcão reminded Councillors of the forthcoming quiz on 11th February 2017 in aid of the Mayor's charities.
- iv. Cllr Cox asked about the status of the drum clock on the corner of Bank Street which shows an incorrect time. The Clerk will address the matter.

214. ACCOUNTS FOR PAYMENT

The accounts for payment were circulated.

Cllr Cox proposed, seconded by Cllr Falcão and it was unanimously agreed that Accounts in the sum of £22,968.54 and Prepayments of £5,130.67 are received and approved.

215. MAYOR'S ANNOUNCEMENTS

Sunday, 25th December 2016

11.30am – attended the Christmas day lunch at the Alice Cross Centre.

Monday, 26th December 2016

10.30am - judged the fancy dress entries at the RNLI Walk-in-the-Sea.

Tuesday, 24th January 2017

7pm – visit Melissa Middleton and fundraisers at the Whistlestop café, Teignmouth railway station.

Wednesday, 25th January 2017

7.30pm-9.30pm – to attend the Dawlish and Teignmouth Camera Club Exhibition at the TAAG Centre.

Saturday, 4th February 2017

10am – to open a new business 'The Paw Pad' at 17 Hopes Close, Teignmouth.

Deputy Mayor also attending

Saturday, 11th February 2017

7.30pm – to host a Valentine Night quiz in aid of the Mayor's charities at Bitton House.

Friday, 3rd March 2017

7pm for 7.30pm – to attend a Teignmouth Fairtrade Friends event at the Baptist Church and Hall.

Deputy Mayor: Sunday, 5th March 2017

10.30am – to attend the Lord Mayor’s Civic Service in Exeter.

Sunday, 12th March 2017

2.30pm for 3pm – Teignmouth Town Council Civic Service.

**216. PUBLIC PARTICIPATION ON ANY MATTER NOT ON THE ABOVE
AGENDA**

There was none.

The meeting closed at 7.46pm.

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**COUNCILLOR J GREEN
CHAIRMAN**

Bitton House, Teignmouth
Dated: 18th January 2017

TEIGNMOUTH TOWN COUNCIL
Accounts for Payment
As of 17th January 2017

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
Alchemy Systems (Western) Ltd.,			
04/01/2017	I6226	Server support (PA) & Microsoft licences to Oct 17	276.02
Total Alchemy Systems (Western) Ltd.,			276.02
British Telecom 776700			
04/01/2017	M083 1Z	CCTV telephone bill	29.68
Total British Telecom 776700			29.68
C.B. Chick			
04/01/2017	3079/3080	Windows cleaned BH throughout	115.00
Total C.B. Chick			115.00
C.E.F.			
05/12/2016	NAB/137607	Triangles tree	-209.55
04/01/2017	NAB/139188	Bitton park lighting	126.62
04/01/2017	NAB/139202	Bitton park lamp holder	34.02
04/01/2017	NAB/139003	LED lamps	756.36
04/01/2017	NAB/138835	Floodlight Bitton Park	96.60
04/01/2017	NAB/138699	9KW powerpack Bitton Park	263.86
Total C.E.F.			1,067.91
Devon Contract Waste Ltd			
20/12/2016	P249092	Waste disposal 5/12/16, 12/12/16	47.26
05/01/2017	P262104	Waste disposal 19/12/16, 27/12/16	47.26
Total Devon Contract Waste Ltd			94.52
Eplus			
04/01/2017	11365	LEGIONELLA TESTING BH/TOILETS & CCTV	198.00
Total Eplus			198.00
KPD Consumables			
10/01/2017	26137	Konica 5670 waste toner x2	103.12
10/01/2017	26119	Bizhub waste toner bottles x2	79.12
Total KPD Consumables			182.24
Morris & McGinn			
04/01/2017	TT478562	Items for benches	16.75
04/01/2017	TT478786	Toilet items	2.70

Total Morris & McGinn			19.45
Rapid Secure			
05/01/2017	63331	Securing windows after damage	<u>306.00</u>
Total Rapid Secure			306.00
SSE (10760 52416) - BH Electric			
13/01/2017	651667451/0013	BH Electricity	<u>116.30</u>
Total SSE (10760 52416) - BH Electric			116.30
Teignbridge District Council			
04/01/2017	94002833369	December payroll top up	2,577.57
04/01/2017	94002833242	East ward by-election 22/9/16	2,089.50
05/01/2017	94002833556	January payroll	11,000.00
13/01/2017	94002837920	OCT-DEC payroll admin fees	162.00
04/01/2017	94002833251	Central ward by-election 22/9/16	<u>4,734.35</u>
Total Teignbridge District Council			<u>20,563.42</u>
TOTAL			<u>22,968.54</u>

Prepayments for 17/1/17 (prepared 13/1/17)

14/12/2016	KPD Consumables	Internet	CCTV waste toner	£	43.13
14/12/2016	Southwest Water	Internet	Jubilee/Eastcliff toilets	£	1,199.44
14/12/2016	Southwest Water	Internet	Point toilets	£	721.14
14/12/2016	Exeter Fire Protection	Internet	Fire marshal training	£	420.00
14/12/2016	Dentexe	Internet	Town Centre toilet items	£	545.94
15/12/2016	Pavey	Internet	Mower insurance	£	184.33
15/12/2016	PHS	Internet	Sharps bins	£	106.79
15/12/2016	CEF	Internet	Triangles tree items	£	43.98
16/12/2016	Old Quay Metalworks	Internet	Mem bench frames	£	345.60
16/12/2016	WPS	Internet	Health & safety report	£	650.00
16/12/2016	Southern Electric	Internet	Bitton House electricity	£	220.16
19/12/2016	KCOM	Internet	Internet provision	£	152.74
19/12/2016	Martin Luck	Internet	Stationery	£	68.17
			Xmas meal (volunteer & mayor)	£	220.75
20/12/2016	Censi's	Internet	Elsa appearance	£	35.00
20/12/2016	Samantha Bircham	Internet			
		Direct			
04/01/2017	O2	Debit	Mobile phone	£	12.96
	Astra Fixing & Ironmongery				
05/01/2017		Internet	Missed invoice	£	160.54
				£	<u>5,130.67</u>

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, BITTON HOUSE ON TUESDAY, 31ST
JANUARY 2017 AT 6.30PM**

Present: Cllr. J. Green - Chairman
Cllr. P. Burgess (*part minute no. 228*)
Cllr. D. Cox (*part minute no. 226 & 228*)
Cllr. A. Eden – Vice-Chairman
Cllr. T. Falcão
Cllr. D. Matthews
Cllr. R. Phipps
Cllr. J. Orme (*part minute no. 228*)
Cllr. E.S. Russell
Cllr. V.L. Fusco

In attendance: Ms. T. Higgs – Town Clerk
Mr. K. Orme – Minute Secretary
Cllr. C. Clarence – Devon County Council
Tracy Scranage – Town Centre Development Manager
Members of the Public and Press

217. APOLOGIES

Cllr. J. Phillips
Cllr. R.G. Phillips

218. PUBLIC PARTICIPATION

There was none.

219. DECLARATIONS OF INTEREST

As existing declared interests by all Councillors in attendance.

220. CLERK'S REPORT

- a. There is a "Poison Garden Event" to be held at Bitton House on Friday the 10th of February 2017 at 7pm. Details of which are to be circulated to members via email.
- b. The Orangery is to undergo works to install self-sealing vents, commencing on the 2nd of February 2017.
- c. WiFi is now available throughout Bitton House for use by members & visitors. Logon details were circulated to members.

221. MATTERS OF URGENCY

There were none.

222. TOWN CRIER COMPETITION

Members received a report from the Clerk regarding the holding of a competition to appoint a new Teignmouth town crier. Members discussed the matter and confirmed that any competition should have no restrictions to entry.

AGREED

Cllr Matthews proposed, Cllr Eden seconded and it was agreed by majority that a town crier competition should be held in the Triangles on Saturday the 8th of April 2017. Cllr Cox abstained from voting.

223. ARMED FORCES DAY

Members received a report from the Clerk regarding holding an Armed Forces Day celebration in honour of the late Cllr Bladon, and the creation of a Task and Finish group to action this. Cllr Cox asked that representatives from the Royal British Legion, Airforce Association and Naval Veterans be included as ex-officio members, and this was agreed by members.

AGREED

Cllr Matthews proposed, Cllr Cox seconded and it was agreed unanimously that a Task and Finish group to be set up to facilitate holding an Armed Forces Day in Teignmouth in 2017. Membership to include representation from Teignmouth Town Council, the Armed Forces, the Cadet Forces, and the Town Centre Development. Membership to be confirmed via email.

The Armed Forces Day Task and Finish group are to report back to either the Finance and General Purposes meeting of either the 28th of February or the 14th of March 2017.

224. BITTON HOUSE BASEMENT

Cllr Burgess reported to members about using a public consultation exercise to find a use for the basement of Bitton House, and to use as the basis for funding applications to achieve such a goal. Cllr Orme would keep members of the public up to date throughout this process with the use of a social media page.

Members discuss the proposal in detail, noting Bitton House's listing as a Grade 2* building and that any project would have to represent a "need" for the public of the town to garner funding.

AGREED

Cllr Matthews proposed and Cllr Eden seconded that Teignmouth Town Council should begin a public consultation process to so as to gauge the views of the local public for possible uses for the basement of Bitton House. Cllr Russell proposed an amendment that the consultation should contain a disclaimer that only feasible ideas returned would be considered, and that funding was not guaranteed. This was seconded by Cllr Orme and agreed unanimously. The amended proposal was agreed unanimously.

225. APPOINTMENT OF INTERNAL AUDITOR

The Clerk reported to members that, due to ill health, Teignmouth Town Council's existing internal auditor was unable to continue performing the service in future. As such, a new internal auditor is required.

Members were shown a price and service comparison between three different internal auditors. Members discussed the matter.

AGREED

Cllr Russell proposed, Cllr Falcão seconded and it was agreed unanimously that Council Auditing Solutions be appointed Teignmouth Town Council's new internal auditor.

226. WISHING WELL

Cllr Phipps gave a report concerning the state of repair and the frequent vandalism of the wishing well on the Den Crescent, as well as a recommendation to remove the well and pave over the area.

Members discussed various ideas for items to replace the wishing well, and the Town Centre Development Manager was asked to come up with ideas.

DEFERRED

The item was deferred until such time as the Town Centre Development Manager had drawn a list of possible replacement ideas for the wishing well. In the meantime Cllr Matthews asked the Clerk to explore temporary repairs to the structure.

227. REPORTS FROM COUNCILLORS

a. County

- iv. Cllr Clarence that the Shaldon Bonfire Night beach event could no longer be held on the 4th of November 2017 due to a high tide. As such the event would now be held on the 28th of October 2017. Cllr Clarence also asked that Teignmouth Town Council take responsibility for the fireworks display that evening, and that Shaldon council would like both councils to fund the display

by £1500 each. The Clerk is to email councilors and respond to Shaldon Council by the 7th of February.

b. District

- iv. Cllr Russell informed members that Teignbridge District Council some £500k in Community Housing Fund from central government to action more affordable houses and rents in the local area.
- v. Cllr Russell also attended the most recent meeting of the South Devon Clinical Commissioning Group.

c. Town

- v. Cllr Fusco expressed his dissatisfaction with the newly implemented parking charge for the Upper Den Carriageway, and requested that the item be brought forward at a future Finance and General Purposes meeting for discussion.
- vi. Cllr Matthews informed members that there was an online petition against Devon County Council's new traffic management plan that had already attracted some 500 signatures, and requested that Bitton House be used to hold a public meeting regarding the matter. Cllr Eden had also written to the officer responsible regarding the public consultation.
- vii. Cllr Orme reported on the minutes of the last Event Working Party meeting, and informed members that the next meeting would be held on Monday the 6th of February 2017 at 6.30pm.
- viii. Cllr Burgess informed members that his outdoor cinema crowdfunding project was on target to reach its goal.
- ix. Cllr Falcão reminded members of his Valentine's day quiz to be held at Bitton House on Saturday the 11th of February.

228. ACCOUNTS FOR PAYMENT

The accounts for payment were circulated.

Cllr Russell proposed, Cllr Falcão seconded and it was agreed by majority that Accounts in the sum of £10,419.40 and Prepayments of £5,706.42 are received and approved. Cllrs Cox, Burgess, and Orme were not present and did not vote.

229. MAYOR'S ANNOUNCEMENTS

Tuesday, 24th January 2017

7pm – visited Melissa Middleton and fundraisers at the Whistlestop café, Teignmouth railway station.

Wednesday, 25th January 2017

7.30pm – attended the Dawlish and Teignmouth Camera Club Exhibition at the TAAG Centre.

Saturday, 4th February 2017

10am – to open a new business ‘The Paw Pad’ at 17 Hopes Close, Teignmouth.

Deputy Mayor also attending

Deputy Mayor: Friday, 10th February 2017

7pm – to attend an evening of Poison Garden and Music in aid of the Friends of Teignmouth Orangery at Bitton House.

Saturday, 11th February 2017

7.30pm – to host a Valentine Night quiz in aid of the Mayor’s charities at Bitton House.

Friday, 3rd March 2017

7pm for 7.30pm – to attend a Teignmouth Fairtrade Friends event at the Baptist Church and Hall.

Deputy Mayor: Sunday, 5th March 2017

10am for 10.30am – to attend the Lord Mayor’s Civic Service at St Michael & All Angel’s Church in Exeter.

230. PUBLIC PARTICIPATION ON ANY MATTER NOT ON THE ABOVE AGENDA

There was none.

231. PART II

- a. To move that in view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council it is in the public interest that they be temporarily excluded and they are instructed to withdraw in accordance with Standing Order 1 d.

The Chairman read the statement above and it was unanimously agreed.

The meeting closed at 8.05pm.

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COUNCILLOR J GREEN
CHAIRMAN

Bitton House, Teignmouth
Dated: 1st February 2017

TEIGNMOUTH TOWN COUNCIL
Accounts for Payment
As of 31st January 2017

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
British Telecom 776700			
27/01/2017	MO84 5N	CCTV phone	78.02
Total British Telecom 776700			78.02
C.E.F.			
30/01/2017	NAB/139356	Fluorescent	420.00
Total C.E.F.			420.00
CPC Plc			
26/01/2017	INV 6651965	CCTV	54.40
Total CPC Plc			54.40
Dawlish Newspapers			
30/01/2017	147156	"Cleaner & Handy Person" advert	100.80
Total Dawlish Newspapers			100.80
Dentexe			
26/01/2017	INV 100157	CEANING PRODUCTS	237.60
26/01/2017	INV 100168	TOILETS	265.78
Total Dentexe			503.38
Devon Contract Waste Ltd			
26/01/2017	INV P268276	WASTE DISPOSAL	47.26
Total Devon Contract Waste Ltd			47.26
EMS Waste Services Ltd			
26/01/2017	INV EMS696826	SKIP FOR BITTON HOUSE CLEAR OUT	196.80
Total EMS Waste Services Ltd			196.80
LIVERY DOLE			
26/01/2017	49873	WORKS TO AIRBAG	320.00
Total LIVERY DOLE			320.00
Martin Luck Ltd			
26/01/2017	SO572765/3	A4 WHITE CARD	6.90
26/01/2017	INV S1513649	STATIONERY	6.83

Total Martin Luck Ltd			13.73
Mike Titford			
26/01/2017	INV 85	CCTV GLOBE CLEANING - SEAFRONT	160.00
26/01/2017	INV 86	XMAS LIGHTS AS PER CONTRACT PLUS EXTRA WORKS AS NEEDED	1,420.00
27/01/2017	87	CCTV, dec. lighting & Bitton House maint.	<u>940.00</u>
Total Mike Titford			2,520.00
Miko Coffee South West Ltd.,			
26/01/2017	INV 9617000451	COOFEE AND MILK SUPPLIES FOR MEETINGS	<u>61.86</u>
Total Miko Coffee South West Ltd.,			61.86
Pellew Carpet & Flooring			
30/01/2017	170103	Balance of ground floor carpet fitting	<u>5,412.00</u>
Total Pellew Carpet & Flooring			5,412.00
Roman Glass			
26/01/2017	0000487225	REPLACEMENT GLASS CHAMBER 1	<u>191.15</u>
Total Roman Glass			191.15
Teignbridge District Council			
26/01/2017	94002820271	TEIGN ESTUARY SUBSCRIPTION PAYMENT	<u>500.00</u>
Total Teignbridge District Council			<u>500.00</u>
TOTAL			<u><u>10,419.40</u></u>

Prepayments for 31/1/17

17/01/2017	Intuit	Direct Debit	Quickbooks	£	26.40
17/01/2017	Intuit	Direct Debit	Quickbooks	£	26.40
25/01/2017	IGM Kitchen & Bathrooms	Internet	Kitchen leak repair	£	62.50
25/01/2017	Lacey Hickey Caley Ltd	Internet	Walled garden design	£	5,017.50
25/01/2017	Funding Torbay	Internet	Heritage lottery grant app	£	500.00
30/01/2017	Waitrose	Debit Card	TAAG event	£	65.37
30/01/2017	Waitrose	Debit Card	TAAG event	£	8.25
					<hr/>
				£	5,706.42
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**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, BITTON HOUSE ON TUESDAY, 31ST
JANUARY 2017 AT 8.15PM**

Present: Cllr. J. Green - Chairman
Cllr. P. Burgess
Cllr. D. Cox *(left after minute no. 234)*
Cllr. A. Eden – Vice-Chairman *(left after minute no. 234)*
Cllr. T. Falcão
Cllr. D. Matthews
Cllr. R. Phipps
Cllr. J. Orme *(not present for minute no. 233)*
Cllr. E.S. Russell
Cllr. V.L. Fusco

In attendance: Ms. T. Higgs – Town Clerk
Mr. K. Orme – Minute Secretary

232. PART II

The Chairman moved that in view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded and they are instructed to withdraw in accordance with Standing Order 1 d. This was agreed.

233. DECLARATIONS OF INTEREST

Cllrs Burgess and Falcão declared a personal and prejudicial interest regarding minute no. 234.

Cllrs Matthews and Burgess declared an interest regarding minute no. 235.

234. LOCAL COMMUNITY CENTRE FUNDING REQUEST

Cllr Cox proposed and Cllr Burgess seconded that dispensation be granted to Cllrs Burgess and Falcão to enable them to speak in any debates and to vote. Cllr Russell proposed an amendment that Cllrs Burgess and Falcão be granted dispensation to speak but not vote. This amendment was agreed by a majority.

Cllr Cox proposed, Cllr Matthews seconded and it was agreed by majority that the majority of caveats required under the agreement of minute no. 169 had been fulfilled, and that the funding request now be paid as previously applied for.

Cllr Burgess expressed that a key safeguarding document had not been produced. It was agreed that the Clerk is to write requesting a copy.

235. USE OF S137 FOR TEIGNMOUTH AND DAWLISH CIC SALARY CONTRIBUTION

Cllr Falcão proposed, Cllr Russell seconded and it was agreed by a majority of members except Cllrs Burgess and Matthews who abstained.

The meeting closed at 8.35pm

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**COUNCILLOR J GREEN
CHAIRMAN**

Bitton House, Teignmouth
Dated: 2nd February 2017