



## Teignmouth Town Council Councillor's Fund Application

Please complete the form and return it to your Ward Councillor.

### 1. Your organisation's name and address

Name of organisation:	
Address:	

### 2. Main point of contact for this application

Name:	
Position in organisation:	
E-mail address:	
Address:	
Daytime telephone no:	
How and when is best to contact you?	

### 3. Name of your Project

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### 4. What will the money be specifically used for?


**5. Who will benefit from your project?**


**6. How much money are you applying for?**

£
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**7. What other funding is the project receiving?**

Source of Funding	Amount £

**8. Your bank details**

Name of bank:		Account Number:	
Account Name:		Sort Code:	

Name (print):

Date:

Signed:

**WHEN COMPLETE – PLEASE RETURN THIS FORM TO YOUR WARD COUNCILLOR**

<b>Ward Councillor to complete:</b>	<b>Recommended</b>	<b>Reject</b>
<b>Comments:</b>		
Declaration of Interest:		
Name (print):	Signed:	Date:

## **APPLICANT GUIDANCE NOTES**

### **What is the Town Councillors Fund?**

The Town Councillors Fund can be used for any purpose which, in the view of your Ward Councillor, will improve your community and enhance the quality of life for residents of Teignmouth. Applications for funding can only be received from not-for-profit groups and organisations, not individuals. The money cannot be used for day-to-day running costs.

### **How much is available?**

Each Ward Councillor has £500 per municipal year (May to May).

### **What are the timescales?**

Ward Councillors may consider applications throughout the year (provided funding is still available).

### **Will I have to feedback on the project?**

Yes, a feedback form will be sent to you after the project.

## **GDPR and Data Protection**

Here at Teignmouth Town Council we are committed to ensuring that your privacy is protected by adhering to the principles of the EU General Data Protection Regulation (GDPR). Should we ask you to provide certain personal information by which you can be identified for the purpose of a contract with us, signing up to our mailing list, newsletter or use of our website, then you can be assured that it will only be used for the purpose it was collected.

It will never be used by any third party for any other form of processing or marketing purposes.

Teignmouth Town Council does not pass on any of its data to third parties other than those specified to undertake the contract entered into.

Teignmouth Town Council may change this policy from time to time by updating this statement. Statement can be found at: -

[www.teignmouth-devon.gov.uk/ UserFiles/Files/Policies/Privacy%20Notice%2020](http://www.teignmouth-devon.gov.uk/UserFiles/Files/Policies/Privacy%20Notice%2020)