

TEIGNMOUTH TOWN COUNCIL
Finance & General Purposes Committee



DATE 19th June 2016
REPORT OF Cllr June Green - Chairman of Teignmouth Town Council
SUBJECT Tracey Higgs – Town Clerk
Annual Audit/Return

Part I

RECOMMENDATIONS

The Full Council is recommended to resolve that Teignmouth Town Council:

- a) Approve the annual 'Accounting Statement' as presented and is signed by the Chairman of the Council
- b) Approve the annual 'Governance Statement' as presented and is signed by the Chairman of the Council.
- c) Note the key observations and recommendations made in the internal auditors end of year report

1 Introduction

The annual audit for the financial year 2017/18 has taken place by Mr Stuart Pollard from Auditing Solutions, the Council's appointed internal auditor.

The annual 'Accounting Statement' is on page 3 of the handout and the annual Governance Statement is on page 4.

2 Observations and Recommendations

a Risk Register 2017- 18

The oversight by the Town Clerk to update the risk register for approval and adoption for 2017-18 has resulted in a negative response to the AGAR (Annual Governance and Accounting Return) form. However, as reported in the internal audit report this has been rectified as an updated risk register was presented to and adopted by Teignmouth Town Council on the 5th June 2018.

- b** There are no other reported observations or recommendations in relation to the 'AGAR' form. The end of year internal audit report is positive.

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3 Future Work

The internal auditor will be assessing our procedures with regards income streams (Bitton House bookings) as per the end of year report.

4 Proposal

To approve and note the following as presented: -

Approve the annual 'Accounting Statement' as presented and is signed by the Chairman of the Council

Approve the annual 'Governance Statement' as presented and is signed by the Chairman of the Council.

Note the key observations and recommendations made in the internal auditors end of year report

Tracey Higgs
Town Clerk/RFO

Cllr June Green
Chairman of Teignmouth Town Council