



Teignmouth Town Council Municipal Year 2020/21 Calendar of Meetings



1 Introduction

The recently introduced legislation means that the calendar of meetings for 2020/21 will be different from previous years especially for the first few months. Meetings can be held by virtual means (Zoom) and will be streamed live via YouTube.

The Annual Meeting (Mayor Making held in May) may be held virtually with the ceremonial element taking place at a late date.

The Annual Parish meeting is provisionally scheduled to take place in December 2020. The Annual Parish Meeting is not an actual council meeting, it is a meeting of the parish or town electors. This meeting gives the local electorate (parishioners) an opportunity to discuss with the Council, parish affairs (affairs of the town).

Full Council will meet monthly (rather than every six weeks as before).

Planning Committee meetings will take place every three weeks by virtual means and live streaming.

Finance and General Purposes Committee meetings will resume – date to be confirmed.

Throughout the year, council working parties, task and finish groups and advisory sub-committees meet. Such meetings may be held virtually, or business as required can be transacted at Full Council. Other than Staffing Committee, the electorate can attend and listen to any council meeting (by virtual means).

Town Council meetings are not public meetings, but meetings held in public

Members of the public (electorate) have a right to request to speak at meetings of the Council about an agenda item or an item not on the agenda. This is a right and one which only a few members of the public (electorate) ever seem to take advantage of. The Town Council has published guidance on public participation at meetings. Requesting the right to speak remains as is and the guidance is being updated.

Agendas and reports are published on the Town Council's website and social media platforms (Teignmouth Town Council Facebook noticeboard).

The Corona Virus Act 2020 - remote access regulation makes it clear that until 7th May 2021 parish/town councils' meetings may be held at such hour and on such days as they may determine without requirement for further notice.

Parish/town councils can alter the frequency, move or cancel such meetings without requirement for further notice the initial obligation to provide three clear days' notice of parish councils meetings will however continue.

Occasionally, there may be a need to hold an extraordinary meeting or meetings get postponed and re-arranged so please do check the Town Council website for details www.teignmouth-devon.gov.uk

Other than Planning, there are no meetings scheduled to take place in August (summer recess).

Full Council starts at 6.00pm.

Finance and General Purposes Committee starts at 6.30pm

Planning 3.30pm

Due to the confidential nature of personnel matters, HR meetings are not open to the public

¹Annual Council – election of Mayor for municipal year

²Annual Parish Meeting – a meeting for the electors of Teignmouth

Teignmouth Town Council Meetings Calendar 2020/21

May 2020

Wednesday	13th May	Planning – postponed until 15 th May 2020
Tuesday	19 th May	Full Council
Thursday	21 st May	HR – postponed until 26 th May 2020

June 2020

Wednesday	3 rd June	Planning
Thursday	4 th June	Asset & Facilities Sub
Thursday	18 th June	HR
Tuesday	23 rd June	Full Council
Wednesday	17 th June	Planning

July 2020

Thursday	2 nd July	Asset & Facilities Sub
Wednesday	15 th July	Planning
Thursday	16 th July	HR
Tuesday	21 st July	Full Council – annual return approving

August 2020 (summer recess)

Wednesday	5 th August	Planning
Wednesday	26 th August	Planning

September 2020

Tuesday	1 st September	Full Council
Thursday	3 rd September	HR
Thursday	10 th September	Asset & Facilities Sub
Tuesday	15 th September	F&GP
Wednesday	16 th September	Planning
Tuesday	29 th September	F&GP
Wednesday	30 th September	Car Park Working Party - provisional

October 2020

Thursday	1 st October	HR
Wednesday	7 th October	Planning
Thursday	8 th October	Asset & Facility Sub
Tuesday	13 th October	Full Council
Tuesday	20 th October	Grants Sub-Committee
Tuesday	27 th October	F&GP
Wednesday	28 th October	Planning

November 2020

Thursday	5 th November	HR
¹ Tuesday	10 th November	Annual Council - provisional
Thursday	12 th November	Asset & Facility Sub
Wednesday	18 th November	Planning

Tuesday	24th November	F&GP
December 2020		
Thursday	3 rd December	HR
² Tuesday	8 th December	Annual Parish Meeting - provisional
Wednesday	9 th December	Planning
Thursday	10 th December	Asset & Facility Sub
Wednesday	16 th December	Planning
January 2021		
Tuesday	5 th January	F&GP
Wednesday	6 th January	Planning
Thursday	7 th January	HR
Thursday	14 th January	Asset & Facility Sub
Tuesday	19 th January	Full Council – budget/precept approving
Wednesday	20 th January	Planning
February 2021		
Tuesday	2 nd February	F&GP
Thursday	4 th February	HR
Wednesday	10 th February	Planning
Thursday	11 th February	Asset & Facility Sub
Tuesday	16 th February	F&GP
March 2021		
Tuesday	2 nd March	Full Council
Wednesday	3 rd March	Planning
Thursday	4 th March	HR
Thursday	11 th March	Asset & Facility Sub
Tuesday	16 th March	F&GP
Wednesday	24 th March	Planning
Tuesday	30 th March	F&GP
Wednesday	31 st March	Car Park Working Party - provisional
April 2021		
Thursday	1 st April	HR
Thursday	8 th April	Asset & Facility Sub
² Tuesday	13 th April	Annual Parish Meeting
Wednesday	14 th April	Planning
Tuesday	27 th April	Full Council
May 2021		
Tuesday	4 th May	Grants Sub-Committee
Wednesday	5 th May	Planning
Thursday	6 th May	HR
¹ Tuesday	11 th May	Annual Council
Thursday	12 th May	Asset & Facility Sub
Tuesday	25 th May	F&GP

Please note: -

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