



# **Teignmouth Town Council Municipal Year 2019/20 Calendar of Meetings**



## **1 Introduction**

The Municipal year starts in May every year.

An exciting time for the Town Council as not only is a new Mayor (Chairman of the Council) and Deputy Mayor (Deputy Chairman of the Council) elected but a new work year starts. A time to reflect about the year just past and a time to look forward with vigour and enthusiasm.

The Annual Town Council Meeting (Mayor Making) is more ceremonial but business of the council will be attended to as well.

The Annual Parish Meeting is not an actual council meeting. It is a meeting of the parish or town electors which can take place anytime between March and 1<sup>st</sup> June. This meeting gives the local electorate (parishioners) an opportunity to discuss with the Council, parish affairs (affairs of the town).

Electors can contribute to the agenda as well as take the opportunity to celebrate local activities and debate current issues in the community. The meeting is chaired by the Mayor (Chairman of the Council).

Teignmouth Town Council has traditionally held the Annual Parish Meeting directly after the Annual Council Meeting. However, in 2020 there is to be a change and the parish meeting will be held in April, separate from the annual council meeting. It will be at this meeting that the minutes from the annual council meeting held on the 14<sup>th</sup> May 2019 are to be approved as well as the presentation of the annual council report for 2019/20.

Throughout the year, council working parties, task and finish groups and advisory sub-committees meet. Other than Staffing Committee, the electorate can attend and listen to any council meeting.

Town Council meetings are not public meetings, but meetings held in public

Members of the public (electorate) have a right to request to speak at meetings of the Council about an agenda item or an item not on the agenda. This is a right and one which only a few members of the public (electorate) ever seem to take advantage of. The Town Council has published guidance on public participation at meetings

Agendas and reports are published on the Town Council's website as well as hard copies being made available on public notice boards and in the library and the use of a local community social media site

## Teignmouth Town Council Meetings Calendar 2019/20

### May 2019

<b>Tuesday</b>	<b>14th May</b>	<b>Annual Council &amp; Annual Parish</b>
<b>Tuesday</b>	<b>28th May</b>	<b>Finance &amp; General Purposes (F&amp;GP)</b>
<b>Wednesday</b>	<b>29th May</b>	<b>Planning</b>

### June 2019

<b>Tuesday</b>	<b>4th June</b>	<b>HR</b>
<b>Tuesday</b>	<b>11th June</b>	<b>F&amp;GP</b>
<b>Wednesday</b>	<b>19th June</b>	<b>Planning</b>
<b>Tuesday</b>	<b>25th June</b>	<b>F&amp;GP</b>

### July 2019

<b>Tuesday</b>	<b>9th July</b>	<b>F&amp;GP</b>
<b>Wednesday</b>	<b>10th July</b>	<b>Planning</b>
<b>Tuesday</b>	<b>16th July</b>	<b>HR</b>
<b>Tuesday</b>	<b>23rd July</b>	<b>Full Council</b>
<b>Wednesday</b>	<b>31st July</b>	<b>Planning</b>

### August 2019

<b>Wednesday</b>	<b>21st August</b>	<b>Planning</b>
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### September 2019

<b>Tuesday</b>	<b>3rd September</b>	<b>F&amp;GP</b>
<b>Tuesday</b>	<b>10th September</b>	<b>HR</b>
<b>Wednesday</b>	<b>11th September</b>	<b>Planning</b>
<b>Tuesday</b>	<b>17th September</b>	<b>Full Council</b>

### October 2019

<b>Tuesday</b>	<b>1st October</b>	<b>F&amp;GP</b>
<b>Wednesday</b>	<b>2nd October</b>	<b>Planning</b>
<b>Tuesday</b>	<b>2nd October</b>	<b>HR</b>
<b>Tuesday</b>	<b>15th October</b>	<b>F&amp;GP</b>
<b>Wednesday</b>	<b>23rd October</b>	<b>Planning</b>
<b>Tuesday</b>	<b>29th October</b>	<b>Full Council</b>
<b>Wednesday</b>	<b>30<sup>th</sup> October</b>	<b>Grants Sub-Committee</b>

### November 2019

<b>Tuesday</b>	<b>12th November</b>	<b>F&amp;GP</b>
<b>Wednesday</b>	<b>13th November</b>	<b>Planning</b>
<b>Tuesday</b>	<b>26th November –</b>	<b>F&amp;GP</b>

### December 2019

<b>Tuesday</b>	<b>3rd December</b>	<b>HR</b>
<b>Wednesday</b>	<b>4th December</b>	<b>Planning</b>
<b>Tuesday</b>	<b>10th December</b>	<b>Full Council</b>
<b>Wednesday</b>	<b>18th December</b>	<b>Planning (pre-Xmas)</b>

**January 2020**

Tuesday	7th January	F&GP
Wednesday	8th January	Planning
Tuesday	14th January	HR – 6.30pm
Tuesday	21st January	Full Council
Wednesday	29th January	Planning

**February 2020**

Tuesday	4th February	F&G
Tuesday	18th February	F&GP
Wednesday	19th February	Planning
Tuesday	25th February	HR

**March 2020**

Tuesday	3rd March	Full Council
Wednesday	11th March	Planning
Tuesday	17th March	F&GP
Tuesday	31st March	F&GP

**April 2020**

Wednesday	1st April	Planning
Tuesday	7th April	HR
Wednesday	8th April	Grants Sub-Committee
Tuesday	14th April	Annual Parish Meeting
Tuesday	28th April	F&GP
Wednesday	22nd April	Planning

**May 2020**

Tuesday	12th May	Annual Council
Wednesday	13th May	Planning (provisional)
Tuesday	26th May	F&GP

Please note: - occasionally, there may be a need to hold an extraordinary meeting or meetings get postponed and re-arranged so please do check the Town Council website for details [www.teignmouth-devon.gov.uk](http://www.teignmouth-devon.gov.uk)

Other than Planning, there are no meetings scheduled to take place in August (summer recess).

Other than Planning which starts at 2.15 pm, all other meetings start at 6.30pm.

Due to the confidential nature of personnel matters, HR meetings are not open to the public

Annual Council – Mayor Making.

Annual Parish Meeting – a meeting for the electors of Teignmouth.