



Teignmouth Town Council Municipal Year 2019/20 Calendar of Meetings



1 Introduction

The Municipal year starts in May every year.

An exciting time for the Town Council as not only is a new Mayor (Chairman of the Council) and Deputy Mayor (Deputy Chairman of the Council) elected but a new work year starts. A time to reflect about the year just past and a time to look forward with vigour and enthusiasm.

The Annual Town Council Meeting (Mayor Making) is more ceremonial but business of the council will be attended to as well.

The Annual Parish Meeting is not an actual council meeting. It is a meeting of the parish or town electors which can take place anytime between March and 1st June. This meeting gives the local electorate (parishioners) an opportunity to discuss with the Council, parish affairs (affairs of the town).

Electors can contribute to the agenda as well as take the opportunity to celebrate local activities and debate current issues in the community. The meeting is chaired by the Mayor (Chairman of the Council).

Teignmouth Town Council has traditionally held the Annual Parish Meeting directly after the Annual Council Meeting. However, in 2020 there is to be a change and the parish meeting will be held in April, separate from the annual council meeting. It will be at this meeting that the minutes from the annual council meeting held on the 14th May 2019 are to be approved as well as the presentation of the annual council report for 2019/20.

Throughout the year, council working parties, task and finish groups and advisory sub-committees meet. Other than Staffing Committee, the electorate can attend and listen to any council meeting.

Town Council meetings are not public meetings, but meetings held in public

Members of the public (electorate) have a right to request to speak at meetings of the Council about an agenda item or an item not on the agenda. This is a right and one which only a few members of the public (electorate) ever seem to take advantage of. The Town Council has published guidance on public participation at meetings

Agendas and reports are published on the Town Council's website as well as hard copies being made available on public notice boards and in the library and the use of a local community social media site

Teignmouth Town Council Meetings Calendar 2019/20

May 2019

Tuesday	14th May	Annual Council & Annual Parish
Tuesday	28th May	Finance & General Purposes (F&GP)
Wednesday	29th May	Planning

June 2019

Tuesday	4th June	HR
Tuesday	11th June	F&GP
Wednesday	19th June	Planning
Tuesday	25th June	F&GP

July 2019

Tuesday	9th July	F&GP
Wednesday	10th July	Planning
Tuesday	16th July	HR
Tuesday	23rd July	Full Council
Wednesday	31st July	Planning

August 2019

Wednesday	21st August	Planning
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September 2019

Tuesday	3rd September	F&GP
Tuesday	10th September	HR
Wednesday	11th September	Planning
Tuesday	17th September	Full Council

October 2019

Tuesday	1st October	F&GP
Wednesday	2nd October	Planning
Tuesday	2nd October	HR
Tuesday	15th October	F&GP
Wednesday	23rd October	Planning
Tuesday	29th October	Full Council
Wednesday	30 th October	Grants Sub-Committee

November 2019

Tuesday	12th November	F&GP
Wednesday	13th November	Planning
Tuesday	26th November –	F&GP

December 2019

Tuesday	3rd December	HR
Wednesday	4th December	Planning
Tuesday	10th December	Full Council
Wednesday	18th December	Planning (pre-Xmas)

January 2020

Tuesday	7th January	F&GP
Wednesday	8th January	Planning
Tuesday	14th January	HR – 6.30pm
Tuesday	28 th January (<i>previously 21st</i>)	Full Council
Wednesday	29th January	Planning

February 2020

Tuesday	4th February	F&GP
Tuesday	18th February	F&GP
Wednesday	19th February	Planning
Tuesday	25th February	HR

March 2020

Tuesday	3rd March	Full Council
Wednesday	11th March	Planning
Tuesday	17th March	F&GP
Tuesday	31st March	F&GP

April 2020

Wednesday	1st April	Planning
Tuesday	7th April	HR
Wednesday	8 th April	Grants Sub-Committee
Tuesday	14th April	Annual Parish Meeting
Tuesday	28th April	F&GP
Wednesday	22nd April	Planning

May 2020

Tuesday	12th May	Annual Council
Wednesday	13th May	Planning (provisional)
Tuesday	26th May	F&GP

Please note: - occasionally, there may be a need to hold an extraordinary meeting or meetings get postponed and re-arranged so please do check the Town Council website for details www.teignmouth-devon.gov.uk

Other than Planning, there are no meetings scheduled to take place in August (summer recess).

Meetings generally start at 6.30pm, although Planning meetings start at 5.30pm

Due to the confidential nature of personnel matters, HR meetings are not open to the public

Annual Council – election of Mayor for municipal year

Annual Parish Meeting – a meeting for the electors of Teignmouth