

## TNHP NOTES 14.5.18

### Present

Cllr J Green  
Cllr J Orme  
Cllr S Russell  
Keith Underhill  
Roger Smith  
Jamie Evans  
Edward Chorlton  
Stuart Todd  
Tracey Higgs  
Clive Wetten  
Neil Howell

### Apologies

Julia Street

#### 1 Meeting Notes last meeting

Notes presented and approved.

#### 2 Community Engagement Plan

Cllr Green, Orme and JE met on the 17.4.18.

Cllr Orme produced a press release which was read out to the steering group members. Discussion took place about the press release and feedback given. Cllr Orme to send the press release to ST and the press release to be circulated to all of the steering group members.

Thought had been given to the Engagement and Consultation by the smaller working group and ideas discussed with the steering group.

All ideas are to be written down. – templates provided to be completed and shared with the steering group.

#### 3 Launch Event

Aim for Autumn 2018. Discussion took place with regards a launch event – how, where, what, resources, etc.

Noted that TDC are going to be consulting on the revisions to the local plan Mindful of blurring between the TNHP and TDC revision of the local plan.

Consideration given to possible implications however it was felt that as the TNHP is separate and must be kept as such.

Questionnaire – pro's and con's of discussed. What type of information needs to be sought, how in terms of a questionnaire, type of questions to get the information needed?

#### 4 Terms of Reference

Suggested amendments to be made and re-sent to TNHP Steering Group members. Approved so can now be presented to F&GP.

**5 Written Evidence Base report – update.**

ST has updated the written based evidence report following the receipt of information from a couple of members of the steering group however,

Steering group members do need to review community objectives (end of the page) are they still relevant or not as well as identifying gaps in the evidence as presented.

General discussion took place about the lack of fit for purpose (or overly expensive) facilities for young people.

General discussion took place about school use for the provision of facilities for the youth.

General discussion took place about a number of key issues i.e. transport, parking, air quality, rail resilience, anti-social behaviours.

Other data needed – port tonnage (ST has contact details now),

Population projection figures – NH suggested accessing the Office National Statistics (Population Projection). Exeter and Heart of Devon Strategic Plan may also have such information as needed.

**6 AOB**

File sharing – NH and EC suggested file sharing systems that comply with GDPR.

NH to meet with TH.

Key dates for information and tasks to be complete and sent through to TH 25.5.18.

Date of next meeting 11.6.18.

### Tasks arising from 14.5.18

Task	By Who	By When	Complete
Community engagement and Communications Strategy – Complete templates as provided.	JG,JO,JE	Noon 25.5.18 – send to TH	
TDC car park usage data – 5 years – ask TDC for data	JO	Noon 25.5.18 – send to TH	
Written based evidence report – review – read the document and send any comments, suggested amendments etc to TH	All	Noon 25.5.18 – send to TH	
Press release – send to TH for sending on to ST.	JO	18.5.18	
GDPR – guidance as being produced by LGA – send to ST	TH	ASAP	
File sharing – check appropriate file sharing system with regards to GDPR compliance and sharing information. f	TH	ASAP	