

Teignmouth Town Council 2022



Town Council Meeting
Tuesday, 7 June 2022
at 6.00pm

**Council Chambers,
Bitton House**

Cllr Iain Palmer
Town Mayor

I. Wedlake
Clerk



**Bitton House
Teignmouth**

30 May 2022

To the Chairman and Members of the Teignmouth Town Council

You are hereby summoned to a meeting of the Town Council to be held on Tuesday, 7 June 2022 at 6.00pm in the Council Chambers, Bitton House to transact the business as specified in the agenda below.

Please note:

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**I Wedlake
Clerk**

A G E N D A

Council not in formal session

For Councillors and Members of the Public

Prior to the commencement of the Full Council meeting, for those who wish to do so, there will be a short period of reflection or prayer given by the appointed Mayoral Chaplain to which all are invited

Questions and Statements Public Time

In accordance with Standing Order No. 3j, the Mayor will invite members of the public present to ask questions or make statements

Police Report

To receive a report from our local Policing team

County Councillor Reports (if any)

To receive reports from Devon County Councillors representing Teignmouth

District Councillor Reports (if any)

To receive reports from Teignbridge District Councillors representing Teignmouth

Town Councillor Reports (if any)

To receive reports from Town Councillors

Reports from Outside Bodies

To hear reports from any outside bodies including those of which the member is the Town Council nominated representative

Presentations from Outside Bodies**Council in formal session – Part 1****1 Use of Mobile Phones**

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Councillors must switch their mobile phones to silent during the meeting to avoid disruption.

2 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

3 Apologies for Absence

Members are reminded that they have a duty to notify the Town Clerk that they will be absent from a Town Council meeting

4 Declarations of Interest and Consider Requests for Dispensation(s)

Members are reminded that they are to declare any interest in the items to be transacted and that the timescale to alter stated interests with the Districts Monitoring Officer is 28 days.

Under the Code of Conduct, Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with 'other' interest must apply the tests as set out in the Code of conduct as to whether there are circumstances that might enable them to remain.

A request for a dispensation is to be made to the Town Clerk, no less than 5 working days before Council meetings. The Council may grant a member(s) a dispensation(s) to participate in a discussion and vote on a matter at a meeting even if he/she has an interest.

5 Clerk's report**6 Business (if any) especially brought forward by the Mayor**

7 **Mayor's Announcements**

Items requiring Approval

8 **Minutes**

To receive, approve as a correct record, and sign the Minutes of the Annual Council meeting held on 3 May 2022

9 **Town Council is asked to**

(a) Receive and note an update from the Town Clerk as to the Pay & Display Scheme at Bitton House campus

And

(b) Note that in accordance with the Town Council resolution (minute143) on 7 December 2021, the Assets and Facilities Committee review the half-year (01/04 - 01/10) implementation of Pay & Display parking at Bitton House campus, and report back to an appropriate meeting of the Town Council

10 **Assets & Facilities Sub-Committee**

To receive and approve the minutes of the meeting held on 30 May 2022

11 **Temporary, Responsible Finance Officer (RFO)**

To appoint Mrs Louise Steele (finance locum) as the Council's temporary RFO until further notice

12 **Composition of Sub-Committees 2022/2023**

13 **Composition of other Bodies 2022/2023**

14 **Representatives to other bodies**

15 **To receive a report on publicising the plans for the Town's toilets** Cllr Ash

16 **Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

17 **Exclusion of the Press and Public**

Members are recommended to move and approve the following resolution:

"To move that in view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be

prejudicial to the good business of the Council it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3 g.”

18 **Update from the Clerk on HR and Financial matters** (recovery)

Date of next meeting: 5 July 2022 at 6.00pm