

## TEIGNMOUTH TOWN COUNCIL



**Bitton House  
Teignmouth  
Devon**

**11<sup>th</sup> April 2019**

Dear Councillor

A meeting of the Finance & General Purposes Committee will be held at Bitton House on Tuesday, 16<sup>th</sup> April 2019 at 6.30pm to discuss the following items as set out below and your attendance is required.

**Please note;**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

The public are welcome at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

A handwritten signature in black ink, appearing to read 'Tracy Higgs'.

**T. Higgs  
Town Clerk**

## **A G E N D A**

### **1. Apologies**

### **2. Public Participation**

- a. Electors may speak for three minutes on any item on the following agenda. 3 days notice is required – please e-mail the Town Clerk – [traceyhiggs@teignmouth-devon.gov.uk](mailto:traceyhiggs@teignmouth-devon.gov.uk).

### **3. Declarations of Interest**

In accordance with the Code of Conduct (section 13, Appendices A and B), Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that the timescale to alter their stated interests with the District Council's Monitoring Officer is 28 days.

### **4. Dispensations**

A request for a dispensation is to be made to the Town Clerk, no less than 5 working days before Council meetings. The Council may grant a member(s) a dispensation(s) to participate in a discussion and vote on a matter at a meeting even if he/she has an interest in Appendices A and B.

### **5. Matters of Urgency brought forward by the Chairman (if any)**

### **6. Clerk's Report**

### **7. Armed Forces Day – To receive an update report – Cllr Matthews**

### **8. Cllr / Officer Protocol – to consider and adopt the draft Member/Officer Protocol as presented – Town Clerk**

### **9. To receive the Minutes of the Finance and General Purposes Committee meeting held on 19<sup>th</sup> March 2019 – Cllr Matthews**

### **10. To receive the Minutes of the Finance and General Purposes Committee meeting held on 2<sup>nd</sup> April 2019 – Cllr Matthews**

### **11. Christmas Lights Switch-on – To receive a report – Cllr Matthews**

### **12. Complaint Information Commissioners Office (ICO) – to review the Town Councils position with regard non-disclosure pages 36 to 78 element of the investigation report (CIC recent events) – Town Clerk**

### **13. To receive a request to donate £150 to subsidise taking art work to Perros-Guirec – Town Clerk.**

**14. Accounts for Payment** – to approve the accounts for payment

**15. The Freedom of Information Act 2000**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.