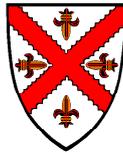


Teignmouth Town Council 2020



Town Council Meeting
Tuesday, 28 January 2020
Bitton House 6.30pm

Cllr Robert Phipps
Town Mayor

T. Higgs
Town Clerk



**Bitton House
Teignmouth**

23 January 2020

To the Chairman and Members of the Teignmouth Town Council

I have to request your attendance at a meeting of the Town Council to be held at the Council Offices, Bitton House, Teignmouth on Tuesday, 28 January 2020 at 6.30pm to transact the business as specified in the Agenda below.

Please note;

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**T. Higgs
Town Clerk**

A G E N D A

Council not in formal session

For Councillors and Members of the Public

Prior to the commencement of the Full Council meeting, for those who wish to do so, there will be a short period of reflection or prayer given by the appointed Mayoral Chaplain to which all are invited

Questions and Statements Public Time

In accordance with Standing Order No. 1e, the Town Mayor will invite members of the public present to ask questions or make statements.

Police Report

To receive a report from our local Policing team.

County Councillor Reports

To receive reports from our Devon County Councillors.

District Councillor Reports

To receive reports from our Teignbridge District Councillors.

Town Councillor Reports

To receive reports from Town Councillors

Reports from Outside Bodies

To hear reports from any outside bodies including those of which the member is the Town Council nominated representative.

Presentations from Outside Bodies

- a. **To receive a presentation from Teignmouth Twinning Association**

Council in formal session – Part 1

1 Use of Mobile Phones

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Mobile phones are to be switched to silent during the meeting to avoid disruption.

2 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

3 Apologies for Absence

Members are reminded that they have a duty to notify the Town Clerk that they will be absence from a Town Council meeting

4 Declarations of Interest and Consider Requests for Dispensation(s)

Members are reminded that they are to declare any interest in the items to be transacted and that the timescale to alter stated interests with the Districts Monitoring Officer is 28 days.

Under the Code of Conduct, Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with 'other' interest must apply the tests as set out in the Code of conduct as to whether or not there are circumstances that might enable them to remain.

A request for a dispensation is to be made to the Town Clerk, no less than 5 working days before Council meetings. The Council may grant a member(s) a dispensation(s) to participate in a discussion and vote on a matter at a meeting even if he/she has an interest.

5 Town Clerk's report

6 Business (if any) especially brought forward by the Mayor

7 Mayor's Announcements

Items requiring Approval

8 Schedule of Payments

To receive and approve the monthly accounts as presented for November and December 2019

9 To receive, approve as a correct record and sign the Minutes of the Town Council meeting held on 10 December 2019 (page numbers 4-9)

10 Committee – Finance and General Purposes Committee

To receive the minutes of the meeting held on 7 January 2020 and resolve to adopt (page numbers 10-12)

11 Budget and Precept 2020-2021

To receive a report and to approve the Budget and Precept for 2020-2021

12 Fees and Charges 2020-2021

To receive a report and to approve Fees and Charges for 2020-2021

13 Love Your Beach Steering Group

To receive feedback from the meeting held on 18 December 2019 – Cllr Ash

14 Human Resources Policies

To receive a report and adopt policies

15 Information and Data Protection Policy

To adopt reviewed policy

16 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

MINUTES OF THE TOWN COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, BITTON HOUSE ON TUESDAY, 10TH DECEMBER 2019 AT 6.30PM

Present: Cllr. R. Phipps - Town Mayor
Cllr. P. Williams - Deputy Town Mayor
Cllr. R. Ash
Cllr. J. Atkins
Cllr. D. Cox - *arrived 6.38pm*
Cllr. A. Henderson
Cllr. N. Jeffries
Cllr. D. Matthews
Cllr. J. Orme
Cllr. I. Palmer

In attendance: Ms. T. Higgs - Town Clerk
Miss. A. Winston - PA to Mayor
Mr. I. Wedlake - Project and Facilities Manager
Members of the Public and Press

COUNCIL NOT IN FORMAL SESSION

For Councillors and Members of the Public

The Mayor invited Cllr Williams to say a prayer.

Questions and Statements Public Time

There were none.

Police Report

The local Sergeant presented a report for the period 1 November 2019 to 10 December 2019 which is shown below.



Crimes Recorded - 01/11/2019 to 08/12/2019 - Teignmouth

Offence	Recorded Crime 01/11/2019 to 08/12/2019	Recorded Crime 01/11/2018 to 08/12/2018	Recorded Crime % Difference
Violence with Injury	18	12	50.0%
Violence without Injury	16	21	-23.8%
Other Sexual Offences	2	0	-
Robbery	1	0	-
Burglary Dwelling	1	2	-50.0%
Burglary Non-Dwelling	2	0	-
Vehicle Offences	2	3	-33.3%
Shoplifting	6	14	-57.1%
Other Theft	8	4	100.0%
Criminal Damage	9	10	-10.0%
Public Order Offences	3	7	-57.1%
Possession of Drugs	2	1	100.0%
Other Offences	1	2	-50.0%
Total	71	76	-6.6%

Non Notifiable Offences	7	4	75.0%
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County Councillor Reports

Reports were received via email from Cllr Clatworthy and Cllr Russell and are shown below.

Cllr Russell:

I had hoped to give a report on the Health and Adult Care Scrutiny Committee held on 28th November, but this was severely restricted due to Purdah. As the meeting is in public with a webcam feed no NHS staff were allowed to attend. Senior Devon County Council (DCC) Officers were similarly restricted. The Committee met but the discussions were brief. The Agenda and Minutes are available on the DCC website.

Cllr Clatworthy:

1 At a recent Locality Meeting Network Rail gave a brief update of the works currently being done at Dawlish , Phase 1 adjacent to Marine Parade is scheduled to be completed in Spring 2020 and details of Phase 2 from the Viaduct to Coastguards Breakwater are expected in February and the Station is Listed. The

consultation on the proposals from Parsons Tunnel to Teignmouth is now expected in February.

2 At the recent Devon Rail Forum meeting GWR confirmed that the new timetable will commence on 15th December with an overall 30% increase in services with the Exmouth to Paignton service being every 30 minutes. The main line service from Paddington to Penzance will in future be non stop between Reading and Taunton.

3. The DCC Revenue budget at 6 months is forecasting an overspend, Adult and Children's Care continue to experience ongoing pressure along with School Transport. The funding shortfall within the Dedicated School's Grant SEND High Needs Block continues to be a significant concern for this year and into the future, this is a national issue.

4. The DCC Capital programme for 19/20 was £150.4 million and at 6 months the spent forecast is some £124.8 million with a slippage of £25.6 million.

5. I thought it would be of interest to Cllrs to comment that the Police precept for Teignmouth is £1.180 million.

6. Also it is worth mentioning that the Fire Authority precept for Teignmouth is £481k

7. I am happy to fund a further seat from my locality Budget available to members.

District Councillor Reports

There were none.

Town Councillor Reports

The Mayor said he had attended the Teignmouth Town Centre Management Partnership meeting today and he gave an update on the lighting along the seafront which is not working and works on beach groynes.

Reports from Outside Bodies

Presentations from Outside Bodies

b. To receive a presentation from Citizens Advice Bureau

A presentation regarding the service and the number of clients supported was received. The representative thanked the council for funding.

c. To receive a presentation from East Teignbridge/Dawlish Community Transport

A presentation regarding the service which has 1200 passengers and future plans was received.

COUNCIL IN FORMAL SESSION – PART 1 (7.10pm)

215 USE OF MOBILE PHONES

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Mobile phones are to be switched to silent during the meeting to avoid disruption.

216 THE FREEDOM OF INFORMATION ACT 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

217 APOLOGIES FOR ABSENCE

Members are reminded that they have a duty to notify the Town Clerk that they will be absence from a Town Council meeting

Cllr. A. Eden

Cllr. E.S. Russell

Cllr. J. Clatworthy, DCC

218 DECLARATIONS OF INTEREST AND CONSIDER REQUESTS FOR DISPENSATION(S)

Members are reminded that they are to declare any interest in the items to be transacted and that the timescale to alter stated interests with the Districts Monitoring Officer is 28 days.

Under the Code of Conduct, Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with 'other' interest must apply the tests as set out in the Code of conduct as to whether or not there are circumstances that might enable them to remain.

A request for a dispensation is to be made to the Town Clerk, no less than 5 working days before Council meetings. The Council may grant a member(s) a dispensation(s) to participate in a discussion and vote on a matter at a meeting even if he/she has an interest.

The Mayor and Cllr Matthews declared an interest in item 226.

219 TOWN CLERK'S REPORT

a. A reminder that the budget needs to be submitted to Teignbridge District Council by 31 January 2020.

- b. The office will close on 20 December 2019 and will re-open on 2 January 2020.
- c. Message received from Lynton and Lynmouth Town Mayor regarding the initiative to have a judicial review regarding the proposed fire cuts. It was agreed that the Clerk will forward the council's letter.
- d. The second period of the public consultation regarding the Neighbourhood Plan has closed. Cllr Atkins will bring a report to the Finance and General Purposes Committee in January 2020.
- e. On behalf of the team she wished everyone a Merry Christmas.

220 BUSINESS (IF ANY) ESPECIALLY BROUGHT FORWARD BY THE MAYOR

The Mayor conveyed condolences on the bereavement of Cllr Eden's father.

The Mayor said he would like to seek confirmation from the Marine Management Organisation regarding the suspension of the licence which is due to expire, seconded by Cllr Matthews and unanimously agreed.

221 MAYOR'S ANNOUNCEMENTS

The Mayor's engagements were tabled. He thanked those who attended the Mayor's Carol Service on Sunday.

Items requiring Approval

222 SCHEDULE OF PAYMENTS

To receive and approve the monthly accounts as presented for October 2019.

Cllr Matthews proposed to approve the accounts as presented, seconded by Cllr Ash and unanimously agreed.

223 TO RECEIVE, APPROVE AS A CORRECT RECORD AND SIGN THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 29 OCTOBER 2019

Cllr Williams proposed to approve the Minutes as presented, seconded by Cllr Atkins and agreed. Cllrs Orme and Jeffries abstained as they were not present at the meeting.

224 COMMITTEE – FINANCE AND GENERAL PURPOSES COMMITTEE ON 12 NOVEMBER 2019

Cllr Matthews proposed to adopt the Minutes as presented, seconded by Cllr Atkins and agreed. Cllrs Ash, Jeffries, Orme abstained as they were not present at the meeting.

225 COMMITTEE – FINANCE AND GENERAL PURPOSES COMMITTEE ON 26 NOVEMBER 2019

Cllr Matthews proposed to adopt the Minutes as presented, seconded by Cllr Ash and unanimously agreed.

226 VE DAY 75

The Clerk presented the report which included making a budgetary provision of £13,000.

Cllr Matthews proposed to approve the report and recommendation to make a budgetary provision of £13,000, seconded by Cllr Palmer and unanimously agreed.

227 EVENTS GUIDE

The Clerk presented the report and funding request.

Cllr Palmer proposed to approve the report and fund a joint publication with Dawlish Town Council (an annual issue), seconded by Cllr Henderson and agreed by majority. Cllr Williams abstained.

228 DATA PROTECTION ACT 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

The Mayor thanked staff for their work and wished everyone a Merry Christmas.

The meeting closed at 7.45pm.

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**COUNCILLOR R PHIPPS
TOWN MAYOR**

Bitton House
Teignmouth
11 December 2019

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, BITTON HOUSE ON TUESDAY, 7th
JANUARY 2020 AT 6.30PM**

Present: Cllr. D. Matthews – Chairman
Cllr. R. Ash – Vice-Chairman
Cllr. J. Atkins
Cllr. A. Henderson
Cllr. I. Palmer
Cllr. R. Phipps
Cllr. P. Williams
Cllr. N. Jeffries
Cllr. J. Orme

In attendance: Ms. T. Higgs - Town Clerk
Mr. K. Orme – Minute Secretary
Members of the Public

229. APOLOGIES

Cllr. E.S. Russell

230. USE OF MOBILE PHONES

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Mobile phones are to be switched to silent during the meeting to avoid disruption.

231. PUBLIC PARTICIPATION

There was none.

232. DECLARATIONS OF INTEREST

There were none.

233. DISPENSATIONS

There were none.

234. MATTERS OF URGENCY BROUGHT FORWARD BY THE CHAIRMAN (IF ANY)

The Chairman informed members that the next part of the Network Rail Parsons Tunnel Resilience Project consultation is to take place at Teignmouth Golf Club. Due to the Golf Club's distance from the town centre members asked the Clerk to write to Network Rail to confirm what transport options would be in place for members of the public wishing to attend.

235. CLERK'S REPORT

- a. A thank you email was received from Teign Heartbeat regarding the use of Bitton House for the defibrillator awareness sessions which were run in 2019.
- b. A copy of the report submitted to Network Rail regarding the Parsons Tunnel Resilience Project by the Save Teignmouth & Holcombe Beach Association was circulated to members. A copy has also been sent to members via email.
- c. Members were informed that the new tables and chairs were now in use at Bitton House.
- d. Members were informed that John Ware of the Teignmouth Post had now retired.
- e. An informal budget setting meeting is to be held at 6pm on Wednesday the 15th of January 2020 at Bitton House.

236. MINUTES OF THE TOWN CENTRE MANAGEMENT PARTNERSHIP MEETING HELD ON THE 10TH OF DECEMBER 219

Cllr Atkins made a verbal report on the minutes, which were noted as tabled.

237. GRANTS

AGREED

Cllr Atkins proposed, Cllr Henderson seconded and it was agreed by majority, except for Cllr Palmer who abstained, that:

- The Cllr Community Grant of £100 to Coastal Crew (Cllr Palmer) be approved and paid, and;
- The Cllr Community Grant of £100 to the Christmas Light event (Cllr Cox) be approved and paid, and;
- The request for a financial bailout by the Teignmouth Jazz & Blues Festival is regretfully refused.

238. ACCOUNTS FOR PAYMENT

The accounts were circulated.

AGREED

Cllr Williams proposed to approve that accounts in the sum of £3,953.22 and Prepayments in the sum of £85,048.70 be approved and paid, seconded by Cllr Palmer and unanimously agreed.

239. THE FREEDOM OF INFORMATION ACT 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

240. DATA PROTECTION ACT 2018

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Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

The meeting closed at 7.00pm.

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COUNCILLOR D MATTHEWS
CHAIRMAN

Bitton House, Teignmouth
8th January 2020