

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, BITTON HOUSE ON TUESDAY, 28TH MAY 2019
AT 6.30PM**

Present: Cllr. D. Matthews - Chairman
Cllr. R. Ash - Vice-Chairman
Cllr. A. Eden
Cllr. J. Atkins
Cllr. A. Henderson
Cllr. N. Jeffries
Cllr. I. Palmer
Cllr. D. Cox
Cllr. R. Phipps
Cllr. J. Orme
Cllr. E.S. Russell
Cllr. P. Williams

In attendance: Mr. I. Wedlake – Acting Clerk
Mr. K. Orme – Minute Secretary
Members of the Public and Press

16. APOLOGIES

There were none.

17. USE OF MOBILE PHONES

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Mobile phones are to be switched to silent during the meeting to avoid disruption

18. PUBLIC PARTICIPATION

There was none.

19. DECLARATIONS OF INTEREST

As existing declared interest by those in attendance.

Cllr Matthews declared an interest regarding minute no. 27

Cllr Phipps declared an interest regarding minute no. 25

20. DISPENSATIONS

There were none.

21. MATTERS OF URGENCY BROUGHT FORWARD BY THE CHAIRMAN (IF ANY)

There were none.

22. CLERK'S REPORT

- a. A thankyou card was received from Colin Trigger's partner, thanking the council for their kind words in memoriam of him.

23. COMPOSITION OF SUB-COMMITTEES 2019/20

AGREED.

Cllr Cox proposed, Cllr Eden Seconded and it was agreed unanimously that the composition of sub-committees for the municipal year 2019/20 be as follows;

- i. **Full Council – sovereign body.**
Chairman – Cllr Robert Phipps All Councillors
- ii. **Finance & General Purposes Committee – standing committee**
Chairman – Cllr Matthews All Councillors
- iii. **Planning Committee – standing committee**
Cllrs Ash, Palmer, Orme, Jeffries, Williams, & Henderson.
- iv. **Town Centre Management Partnership**
Cllrs Russell (DCC), Eden (TDC), Atkins, Orme, Phipps, & Williams
- v. **Events Working Group**
Ex officio Mayor, Deputy Mayor, & Chairman of F&GP, Cllrs Orme & Palmer, with attendees from local event organisers
- vi. **Car Parking Working Group**
Cllrs Atkins, Matthews, Phipps, Palmer, & Williams, with Tonya Short of TDC
- vii. **Human Resources Committee – standing committee**
Ex officio Deputy Mayor, Cllrs Matthews, Russell, Ash, Atkins, & Jeffries

- viii. **Assets and Facilities Sub-Committee (to include CCTV, public conveniences, Bitton House and campus)**
Ex officio Mayor, & Deputy Mayor, Cllrs Orme, Matthews, & Palmer, with the Town Clerk and Project and Facilities Manager
- ix. **Joint Teignmouth and Dawlish Working Group (CIC)**
Cllrs Matthews, Jeffries, & Henderson
- x. **Teignmouth Armed Forces Day Working Group**
Cllrs Matthews, Phipps, & Palmer
- xi. **Teignmouth Christmas Lights Switch-on Working Group**
Cllrs Phipps, Williams, & Atkins
- xii. **Tree Warden**
Cllr Henderson

AGREED

Cllr Eden Proposed, Cllr Phipps seconded and it was agreed by majority, except for Cllr Russell who abstained, that Planning Committee meetings now be held in the evening.

24. REPRESENTATION ON OUTSIDE BODIES (AS LIAISONS, NOT TRUSTEES, UNLESS STATED OTHERWISE) 2019/20

AGREED

Cllr Cox proposed, Cllr Ash seconded and in was agreed unanimously that Teignmouth Town Council representation on other bodies (as liaisons, not trustees, unless stated otherwise) be as follows;

- i. **Harbour Consultative Committee**
Cllrs Orme & Phipps, with Cllr Matthews as reserve
- ii. **Teign Estuary Forum**
None.
- iii. **Teign Estuary & Coastal Partnership Steering Group**
Cllr Phipps, with Cllr Orme as reserve
- iv. **Julia Cousins Trust**
Tim Golder *as trustee*
- v. **Devon Association of Local Councils**
Cllr Eden
- vi. **Teignbridge Association of Local Councils**
Cllr Eden, with Cllr Ash as reserve

- vii. **Mary Risdon Charity**
Cllr Russell, Tim Golder, & Damian Pope, *all as trustees*
- viii. **Soup Kitchen Trust**
Cllr Andrew McGregor (TDC)
- ix. **Teign Heritage**
Cllr Phipps, with Cllr Ash as reserve
- x. **Teignmouth in Bloom**
Cllrs Russell, June Green, Roy Halsey, & Viv Wilson MBE
- xi. **Teignmouth Remembrance Committee**
Cllrs Phipps, Cox, Williams, Palmer, & Vince Fusco
- xii. **Teignmouth Neighbourhood Plan**
Cllr Orme, Cllr Russell, June Green
- xiii. **Coastal Engagement Group**
Cllr Williams
- xiv. **Civil Emergency**
Controller (Warden) – ex officio Mayor
Deputy Controller & No. 1 Member – ex officio Deputy Mayor
No. 2 Member – ex officio Chairman of F&GP
No. 3 Member – ex officio Vice-Chairman of F&GP
Secretary & Recorder – Town Clerk, reserve Project & Facilities Manager
Emergency Radio Network Advisor – DEFERRED
Volunteer Member of the CCTV Working Party – DEFERRED

25. MAYOR'S ALLOWANCE 2019/20

Cllr Phipps declared an interest and left the room.

AGREED

Cllr Cox proposed, Cllr Palmer seconded and it was agreed unanimously that the mayoral allowance for the 2019/20 municipal year be £2,780.

Cllr Phipps returned.

26. AUTHORITY TO SIGN CHEQUES

AGREED

Cllr Cox proposed, Cllr Atkins seconded and it was agreed unanimously that the ex-officio Mayor & Deputy Mayor, ex-officio Chairman & Vice-Chairman of Finance & General Purposes, and the Town Clerk have authority to sign cheques.

27. ACCOUNTS FOR PAYMENT

AGREED

Cllr Russell proposed, Cllr Eden seconded and it was agreed unanimously that accounts in the sum of £41,683.66 be approved and paid.

28. THE FREEDOM OF INFORMATION ACT 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

29. DATA PROTECTION ACT 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

The meeting closed at 7.33pm.

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COUNCILLOR D MATTHEWS
CHAIRMAN

Bitton House, Teignmouth
29th May 2019