

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, BITTON HOUSE ON TUESDAY, 11TH JUNE
2019 AT 6.30PM**

Present: Cllr. R. Phipps – Acting Chairman
Cllr. A. Eden (left during minute no. 42)
Cllr. J. Atkins
Cllr. A. Henderson
Cllr. N. Jeffries
Cllr. I. Palmer
Cllr. D. Cox (arrived during minute no. 37)
Cllr. J. Orme
Cllr. E.S. Russell
Cllr. P. Williams

In attendance: Ms. T. Higgs – Town Clerk
Mr. I. Wedlake – Project & Facilities Manager
Mr. K. Orme – Minute Secretary
Members of the Public

30. APOLOGIES

Cllrs Matthews and Ash.

31. USE OF MOBILE PHONES

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Mobile phones are to be switched to silent during the meeting to avoid disruption

32. PUBLIC PARTICIPATION

There was none.

33. DECLARATIONS OF INTEREST

As existing declared interest by those in attendance.

Cllr Palmer declared an interest regarding minute nos. 38 and 39

Cllr Phipps declared an interest regarding minute nos. 37.a, 38 and 39

34. DISPENSATIONS

There were none.

35. MATTERS OF URGENCY BROUGHT FORWARD BY THE CHAIRMAN (IF ANY)

There were none.

36. CLERK'S REPORT

- a. An invoice has been received from Teignmouth Airshow for part of the monies to be granted. The invoice was signed as true by the accounts secretary of Teignmouth Airshow, who provided copy invoices from suppliers, and was circulated to members for information. The invoice will be entered as a pre-payment for the next meeting of the Finance & General Purposes committee.
- b. A report was received from Teignbridge Citizens' Advice Bureaux regarding their work over the last year. Members agreed that they would like to invite a representative of the Teignbridge CAB to present to a future meeting of Finance & General Purposes.
- c. A Network Rail consultation is to take place over the next few weeks regarding the future of the railway line between Teignmouth and Parson's Tunnel. The consultation will be at Bitton House from 12pm to 4pm on Wednesday the 12th of June, and 4pm to 8pm on Wednesday the 26th of June.
- d. A report was received from Haunted Devon regarding their recent investigation into Bitton House, where a high level of spiritual activity was allegedly recorded.
- e. Members were reminded that apologies for absence forms are the only acceptable method of giving apologies for meetings. These have been circulated by email.
- f. A Devon Live article regarding the opinion of Teignmouth's residents on their town was precised for members. The article can be accessed here:
<https://www.devonlive.com/news/devon-news/why-people-love-teignmouth-2899807>
- g. The Teignmouth Lido has been listed as an Asset of Community Value by Teignbridge District Council.
- h. Details of training opportunites have been sent to new members.

37. MINUTES OF THE FINANCE & GENERAL PURPOSES MEETING OF THE 28TH OF MAY 2019

AGREED

Cllr Cox proposed, Cllr Eden seconded and it was agreed unanimously that the minutes of the Finance & General Purposes committee meeting of the 28th of May 2019 be accepted as a true record.

38. GRANTS

A report was given to members and discussed.

a. Den Bowling Club

AGREED

Cllr Cox proposed, Cllr Russell seconded and it was agreed unanimously that a grant of £250 be approved and paid.

b. River Teign Youth Academy

AGREED

Cllr Russell proposed, Cllr Williams seconded and it was agreed unanimously that a grant of £250 be approved and paid.

AGREED

Cllr Williams proposed, Cllr Russell seconded and it was agreed unanimously that Section 137 of the Local Government Act 1972 be used to pay this grant.

c. South Devon Singers

AGREED

Cllr Cox proposed, Cllr Eden seconded and it was agreed unanimously that a grant of £1,000 be approved and paid.

d. Teignmouth Folk Festival

AGREED

Cllr Cox proposed, Cllr Russell seconded and it was agreed by majority, except for Cllr Palmer who abstained, that a grant of £1,500 be approved and paid.

e. Teignmouth Indoor Bowling Club

AGREED

Cllr Cox proposed, Cllr Russell seconded and it was agreed unanimously that a grant of £250 be approved and paid.

f. Teignmouth Open Bowls

AGREED

Cllr Cox proposed, Cllr Palmer seconded and it was agreed unanimously that a grant of £250 be approved and paid.

g. Teignmouth Rotary Club

AGREED

Cllr Orme proposed, Cllr Williams seconded and it was agreed unanimously that a grant of £250 be approved and paid.

h. Teignmouth Twinning Association

AGREED

Cllr Cox proposed, Cllr Orme seconded and it was agreed unanimously that a grant of £500 be approved and paid.

i. T.A.A.G.

AGREED

Cllr Cox Eden proposed, Cllr Jeffries seconded and it was agreed unanimously that a grant of £2,050 be approved and paid.

39.COMMERCIAL HIRING CHARGES

AGREED

Cllr Orme proposed, Cllr Williams seconded and it was agreed by majority, except for Cllr Palmer who abstained, that the following scheme of charges for the hiring of Teignmouth Town Council be approved and adopted with immediate effect:

Scheme of Charges

All prices are inclusive of VAT where applicable. All hires require a £50 refundable deposit (which is forfeit for lost or damaged items or late return)

Item	Hiring Time	Charge (for commercial groups)	Charge (for charitable or community groups)
Tables (per item)	Per week	£5.00	£2.50
Chairs (per item)	Per week	£2.00	£1.00
Gazebos (per item)	Per week	£30.00	£15.00
Radios (set of 2)	Per week	£10.00	£5.00
PA (amplifier, speakers, cables & microphone)	Per week	£20.00	£10.00

40. ANNUAL RETURN

A report was presented to members.

a. Governance Statement Section 1

AGREED

Cllr Eden proposed, Cllr Palmer seconded and it was agreed unanimously that the Governance Statement Section 1 be approved by members and signed by the Chairman of the Council.

b. Accounting Statement Section 2

AGREED

Cllr Cox proposed, Cllr Palmer seconded and it was agreed unanimously that the Accounting Statement Section 2 be approved by members and signed by the Chairman of the Council.

41. FINAL INTERNAL AUDIT REPORT

A report was presented to members.

AGREED

Cllr Cox proposed, Cllr Williams seconded and it was agreed unanimously that Teignmouth Town Council accept the report as presented, and notes the key observations and recommendations made in the internal auditor's end of year report.

42. TEIGNMOUTH PUBLIC CONVENIENCES

The Project & Facilities Manager gave a report to, and answered questions of, members.

AGREED

Cllr Atkins proposed, Cllr Palmer seconded and it was agreed unanimously that Teignmouth Town Council is to serve 12 months notice on Teignbridge District Council to quit all leases and hand back all 6 sites, and simultaneously apply for full transfer of the assets to this council at nil cost, whilst also entering into immediate discussions with a view to this council undertaking complete refurbishment if ownership is gained.

AGREED

Cllr Cox proposed, Cllr Orme seconded and it was agreed unanimously that Teignmouth Town Council tender the cleaning of the toilets with a view to cost reduction for a period of 1 year extendable to a date aligning with the refurbishment completion. Then after refurbishment to retender this cleaning contract as cleaning costs should drop post refurbishment. At the time of re-tendering this cleaning contract also evaluate the use of direct labour vs. contractors.

43. CLIMATE CHANGE

Cllr Cox gave a verbal report to members concerning climate change and how Teignmouth Town Council can do its part to tackle this problem.

Cllr Cox proposed, Cllr Orme seconded and it was agreed unanimously that Teignmouth Town Council declare a climate emergency and aim to achieve carbon neutrality by 2025, and that the Town Clerk and Project & Facilities Manager be empowered to achieve this.

The Clerk urged members to consider how they could reduce their carbon footprints in performing their council duties, such as car-sharing schemes for attending Teignmouth Town Council meetings.

44. PARK HILL LAND

The Project & Facilities Manager gave a report to members regarding the land at the bottom of Park Hill containing the various scout huts, and the future options for this land. Progress reports on this project are to be brought to the Assets & Facilities sub-committee going forwards.

AGREED

Cllr Cox proposed, Cllr Russell seconded and it was agreed unanimously that the report be noted.

45. MINUTES OF THE PLANNING COMMITTEE HELD ON THE 8TH OF MAY 2019

AGREED

Cllr Russell proposed, Cllr Atkins seconded and it was agreed unanimously that the minutes of the Planning committee meeting of the 8th of May 2019 be accepted as a true record.

46. ACCOUNTS FOR PAYMENT

AGREED

Cllr Palmer proposed, Cllr Williams seconded and it was agreed unanimously that accounts in the sum of £19,853.76 be approved and paid.

47. THE FREEDOM OF INFORMATION ACT 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

48. DATA PROTECTION ACT 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

The meeting closed at 8.25pm.

.....
COUNCILLOR D MATTHEWS
CHAIRMAN

Bitton House, Teignmouth
13th June 2019