

**MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBER, BITTON HOUSE ON TUESDAY,
25TH JUNE 2019 AT 6.30PM**

Present: Cllr. D. Matthews - Chairman
Cllr. R. Ash – Vice-Chairman
Cllr. J. Atkins
Cllr. D. Cox
Cllr. A. Eden - *arrived during minute no. 52*
Cllr. A. Henderson
Cllr. N. Jeffries
Cllr. I. Palmer
Cllr. R. Phipps
Cllr. J. Orme
Cllr. E.S. Russell – *arrived minute no. 58*
Cllr. P. Williams

In attendance: Ms. T. Higgs - Town Clerk
Miss. A. Winston - PA to the Clerk
Mr. I. Wedlake - Projects and Facilities Manager
Members of the Public

49. APOLOGIES

There were none.

50. USE OF MOBILE PHONES

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Mobile phones are to be switched to silent during the meeting to avoid disruption.

51. PUBLIC PARTICIPATION

There was none.

52. DECLARATIONS OF INTEREST

Cllrs Matthews and Phipps declared an interest in minute number 59.
Cllr Matthews also declared an interest in minute number 61.

53. DISPENSATIONS

The Clerk said two dispensations had been received regarding minute number 59 for Cllrs Matthews and Phipps to be able to speak regarding the item but not to vote. Cllr Cox moved to approve the dispensations, seconded by Cllr Palmer and unanimously agreed.

54. MATTERS OF URGENCY BROUGHT FORWARD BY THE CHAIRMAN (IF ANY)

There were none.

55. CLERK'S REPORT

- a) Prepayments for chairs for Armed Forces Day and an invoice for the air show. Cllrs Matthews and Phipps declared an interest in the air show invoice.
- b) Second Network Rail consultation is tomorrow at Bitton House and will be on the agenda for 9th July 2019.
- c) Email from Devon and Somerset Fire Service. A representative will be invited to attend a future meeting.
- d) Thanks from a member of the Friends of Teignmouth Orangery for works recently done.
- e) Making Every Contact course taking place at Bitton House.
- f) Invitation to attend the Teignmouth Air Show Pre-launch party on 29th June 2019 at Bitton House.

56. FINANCE AND GENERAL PURPOSES COMMITTEE ON 11TH JUNE 2019

Cllr Cox proposed to approve the minutes of the Finance and General Purposes Committee meeting held on 11th June 2019, seconded by Cllr Atkins and unanimously agreed.

57. EARMARKED RESERVES 2019-20

The Clerk presented the report.

Cllr Williams proposed to approve the earmarking of monies as recommended in the report, seconded by Cllr Atkins and unanimously agreed.

58. COUNCIL LEGAL ADVISORY SERVICE - FIXED LEGAL FEE

The Clerk presented the report.

Cllr Cox proposed to engage the services of Tozers Solicitors to provide a fixed fee for Legal Advice Service, seconded by Cllr Atkins and unanimously agreed.

59. TOILET PROVISION FOR TEIGNMOUTH AIR SHOW

Cllr Ash acted as Chairman whilst this item was discussed.

Cllr Matthews presented the item and said the Air Show Committee had enquired whether there would be an additional cost for extra cover for the provision of public conveniences during the weekend of the air show. He asked the council to waive the additional cost of circa £1,200.

Councillors asked questions.

Cllr Palmer proposed to approve to waive the additional cost, seconded by Cllr Williams and agreed by majority. Cllr Eden voted against.

Cllr Matthews resumed position of Chairman.

60. CAB GRANT

Cllr Cox presented the item and said the item had been previously discussed but a decision could not be made as it was during purdah. Cllr Cox conveyed that the Citizens Advice Bureau currently receive £2,000 per year from the town council and he suggested increasing the grant by £1,000 per year up to a total of £5,000 per year.

Cllr Cox proposed to approve increasing the grant to CAB by £1,000 per year up to a total of £5,000 per year, seconded by Cllr Orme and unanimously agreed.

The Clerk will invite a representative to a future meeting.

61. JOINT FIREWORKS DISPLAY

The Clerk presented the report regarding the joint fireworks display with Shaldon Parish Council which will take place on Saturday, 2nd November 2019.

The Clerk asked for nominations to form a working group with the PA to the Clerk and Cllrs Ash, Matthews and Henderson put themselves forward.

62. MAYOR'S HANDBOOK

The Clerk presented the updated Mayor's Handbook / Civic Protocol.

Cllr Williams proposed to approve the Mayor's Handbook as presented, seconded by Cllr Ash and unanimously agreed.

63. TOWN CENTRE MANAGEMENT PARTNERSHIP

Cllr Russell presented the minutes of the meeting held on 11th June 2019 which were noted.

64. ADDITION TO STANDING ORDERS

The Clerk presented the report.

Cllr Henderson proposed to approve the addition to Standing Order 3 as presented, seconded by Cllr Phipps and unanimously agreed.

65. BUSKING

Cllr Palmer presented the report. Cllr Atkins said she has spoken to a few other councils regarding this matter and there are mixed views. She suggested agreeing a code of conduct with the buskers rather than issuing permits.

Cllr Palmer withdrew his proposal.

Cllr Cox proposed to adopt Cllr Atkin's suggestion to adopt a code of conduct, seconded by Cllr Palmer and unanimously agreed.

66. CHRISTMAS LIGHTS SWITCH-ON

Cllr Atkins presented the notes of the meeting held on 13th June 2019 and said it was intended to bring a report on 9th July 2019.

67. TEIGNMOUTH REMEMBRANCE COMMITTEE

The notes of the meeting held on 5th June 2019 were tabled.

68. LOVE YOUR BEACH STEERING GROUP

The Clerk presented the item and said a representative from the council was sought. Cllr Eden nominated Cllr Ash, seconded by Cllr Phipps and unanimously agreed.

69. ACCOUNTS FOR PAYMENT

Cllr Cox proposed that accounts in the sum of £13,172.64 be approved and paid, seconded by Cllr Atkins and unanimously agreed.

70. THE FREEDOM OF INFORMATION ACT 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

71. DATA PROTECTION ACT 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

The meeting closed at 7.55pm.

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COUNCILLOR D MATTHEWS
CHAIRMAN

Bitton House, Teignmouth
28th June 2019