# Neighbourhood Plan Steering Group

# meeting notes of 1st March 2021

# held at 6.00pm (held via zoom)

Present:- Cllr J Atkins – Chairman (JA)

Mr C Wetten – Vice- Chairman (CW)

Cllr J Orme (JO)

Mr E Chorlton (EC)\_

Mr J Evans – Teign Heritage (JE)

Mr S Todd – Planning Consultant (ST)

Mr R Smith (RS)

Mr K Underhill – Chair of Teignmouth Traders Association (KU)

Mrs T J T Rowe – Town Clerk (TR)

Apologies had been received from Cllr S Russell.

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| Subject/ Page No. |  | Action |
| Timetable | ST told the meeting that the next step would be to ask Teignbridge District Council to comment informally on the plan; to focus on the policies and link to the local plan. He would liaise with the officers at Teignbridge.  Following this the plan would be presented to the Town Council and would go out for consultation with the local community.  It would then be presented to the statutory consultees including Teignbridge District Council. The final step would be the referendum.  EC asked JA to report where the group were to the Town Council, so they were aware of the programme.  JA asked ST if the plan needed an addendum for the new design code; ST explained that it would be possible to include this in a foreword. JA would check this with Simon Hargreaves of AECom.  JE agreed to redraft a forward if JA had drawn up a first draft.  ST added that it was important not to reference items that might change.  JE told the meeting that Hardisty Jones consulting were carrying out a study for the L.E.P. on retail which would be published shortly. This covered how the Teignbridge economy was fairing through Covid, details of which could be fed into the plan.  ST was keen not to hold up the plan rather than wait.  ST would draw up a summary of the key next steps.  JA and CW had formulated a plan to put up boards in the Pavilions behind the glass windows, giving the public details of the plan and had also had an idea to send a short summary as part of a newsletter from the Town Council, which JA hoped would be launched soon. | ST  JA  JA  JA/JE  ST |
| Heritage Policy | CW had sent through a list of suggested heritage assets which ST asked to be marked on a map; KU would mark these on a map and take photos. ST would send the list to KU.  ST pointed out that Historic England might ask for reasoning as to why these particular assets were important.  JE added that this was not an exhaustive list and suggested that Ian Mitchell a new trustee at the Museum would be interested to look through the list. The meeting agreed that French Street should be included. | ST/KU  JE |
| Hospital | A note on the old hospital site in the plan would say that it was hoped that this site would, in the future, be used for health, education or community use and that the Town Council would be fully consulted about any proposals, with evidence. ST would write a sentence for inclusion on this point. | ST |
| Policy TCR3 | ST asked the meeting if they wished to add additional detail concerning the Town Centre i.e., to go further than the Teignbridge Plan, preventing change through permitted development. JE stated that it was better to have a combined retail and business core that would bring in footfall.  JO added that retail of a unique small nature should be encouraged and defining types of retail outlets did bring in visitors.  The meeting felt it was important to retain Wellington Street, Bank Street, Teign Street, Somerset Place, Regent Street, The Triangles, Northumberland Place and Den Road as the core retail streets. ST asked for these to be marked on a map and sent to him; EC would do this. | EC |
| Tourism | ST queried the number of B&B’s and hotels, JE would investigate the details of the number of Air B&B’s. ST would send an email to JE giving details of the figures he needed. | ST/JE |
| Opportunity Areas | ST asked the meeting what level of detail they required in Section 10. The policies from the design guide would stay in and a sentence be added – to improve the environment and appearance of the town and support the introduction of appropriate street trees. | ST |
| Economy | ST asked if the period of 2 years before a change of use could be allowed on live/work units still applied.  ST told the meeting that Policy EEB6 stated that ABP had permitted development rights for their current uses of the port. The meeting agreed that this policy should be turned around to state what we did not want them to do at the port.  It was noted that Teignmouth was a prime export port for ball clay, a nationally designated resource of strategic significance. |  |
| Next Steps | To decide on the content of display boards to be put up – ST would advise.  JA would put a timetable together with ST to present to the Town Council.  ST advised that Locality had an extra £1,000 available for Neighbourhood Plan mailings to go out to all households; TR would investigate this. | ST  ST/JA    TR |
|  | The meeting closed at 7.35 pm |  |